

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, October 1, 2007**  
**Lehigh Career and Technical Institute**  
**JOC Boardroom**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on September 4, 2007.
- B. Regular school board meeting held on September 10, 2007.

**III. SPECIAL BOARD REPORTS**

- A. Presentations for Superintendent Search ..... PSBA and  
CLIU #21
- B. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Policy Committee Meeting held on September 12, 2007. **(Attachment #1)**
- F. Student Representatives to the Board Report ..... Ms. Rachael Parisi  
Mr. Michael Showak
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Business Manager's Report ..... Mrs. Lisa A. Blank
- J. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Special Education Recognition – Laurie Newman-Mankos
- K. An executive session will be held at 6:45 p.m.

IV. PERSONNEL

A. Appointments – Non-Instructional

a. Melissa Fritchman\* \*\*

Assignment: Slatington Elementary School Office Aide replacing Karen Beltz who was hired as a Clerical Person in the Middle School  
 Salary: \$9.88/Per Hour/6½ Hours Per Day/ 5 Days Per Week (2005-2008 Educational Support Staff Memorandum of Understanding)  
 Effective: October 2, 2007  
 \*60 day probationary period ending on or about January 9, 2008  
 \*\*Pending Verification of Clearances

b. Mary Spalding\*

Assignment: High School Cafeteria/Hall Monitor Aide replacing Linda Nails who was hired as a Cook’s Helper in the High School  
 Salary: \$9.88/Per Hour/3 Hours Per Day/ 5 Days Per Week (2005-2008 Educational Support Staff Memorandum of Understanding)  
 Effective: October 2, 2007  
 \*60 day probationary period ending on or about January 9, 2008

B. Unpaid Leave of Absence

1. Approve the request of employee #550, high school cafeteria monitor, to take an unpaid leave of absence for the first semester of the 2007-2008 school year due to health reasons. She plans to return to her current position on or about January 28, 2008.
2. Approve the request of employee #3210, high school clerical personal, to take a leave of absence beginning on or about October 24, 2007 at which time she will use her 15 days of vacation. Upon exhaustion of vacation days she is requesting an unpaid leave of absence for personal reasons for the remainder of the 2007-2008 school. She plans to return to her current position on July 1, 2008.

C. Accept the resignation of Janelle Reiser from her position as Peters Elementary Health Room Aide effective September 29, 2007.

D. Co-Curricular Appointments 2007-2008

Scott Gerould	Assistant Track Coach	\$2,762.07
John Sitaris	Head Girls Soccer Coach	\$4,729.54

E. Salary Adjustments

1. Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2007-2008 school year:

Candice Saville  
 From: Step 5B  
 To: Step 5B+24

Vonda Lorson  
 From: Step 4B  
 To: Step 4M

Regina Wehr

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From: 5B  
To: 5B+24

F. Substitute

1. Instructional

Approve the following substitute teachers for the 2007-2008 school year at the 2007-2008 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Michele Custer - Elementary  
Kristine Neel – CLIU Guest Teacher  
Samantha Bechtel – Elementary  
Amber Kistler – Elementary  
Jamie Albert – Elementary

V. **CONFERENCES**

- A. Dawn Wadsworth – ASPP 2007 Fall Conference – October 16-17, 2007 – Ramada Inn, State College, PA – Registration: \$145.00, Lodging: \$167.10, Meals: 60.00, Travel: \$150.00 – Total Approximate Cost: \$522.10 – Funding: Psychologist Budget (**Attachment #2**)
- B. Robert Hicks – 2007 TEAP Conference – November 8-9, 2007 – Radisson Penn Harris Hotel & Convention Center, Camp Hill, PA – Registration: \$35.00, Lodging: \$110.16, Meals: 64.84, Travel: \$60.00 – Total Approximate Cost: \$270.00 – Funding: C&I Budget (**Attachment #3**)

VI. **POLICY**

A. Board Policy – First Reading

1. Approve school board policy #302 – Administrative Employees – Employment of Superintendent/Assistant Superintendent, as presented after first reading. (**Attachment #4**)
2. Approve school board policy #303 – Administrative Employees – Employment of Administrators, as presented after first reading. (**Attachment #5**)
3. Approve school board policy #404 – Professional Employees – Employment of Professional Employees, as presented after first reading. (**Attachment #6**)
4. Approve school board policy #405 – Professional Employees – Employment of Substitute Professional Employees, as presented after first reading. (**Attachment #7**)
5. Approve school board policy #406 – Professional Employees – Employment of Summer School Staff, as presented after first reading. (**Attachment #8**)
6. Approve school board policy #504 – Non-Professional Employees – Employment of Classified Employees, as presented after first reading. (**Attachment #9**)
7. Approve school board policy #505 – Non-Professional Employees – Employment of Substitute and Short-Term Employees, as presented after first reading. (**Attachment #10**)
8. Approve school board policy #818 – Operations – Contracted Services, as presented after first reading. (**Attachment #11**)
9. Approve the RTI Policy as presented after first reading. (**Attachment #12**)

B. Field Trip

1. Gifted Support Students – Slatington Elementary School Grades 5 & 6 – PA Renaissance Faire – October 5, 2007 – Funded by CLIU #21
2. Team West – Middle School – Medieval Times, Lyndhurst New Jersey – May 30, 2008 – Funded through student fundraising efforts.
3. Team North – Middle School – Historic Area of Philadelphia – May 28, 2008 – Funded through student fundraising efforts.

C. Homebound Instruction

1. It is recommended that the Board of Education grant homebound instruction for an 8<sup>th</sup> grade student, Student No. 1290039, for five hours per week, effective September 4, 2007 and continuing for an indefinite amount of time.
2. It is recommended that the Board of Education grant homebound instruction for a 10<sup>th</sup> grade student, Student No. 990004, for five hours per week, effective September 19, 2007 and continuing for approximately 6 weeks.

D. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Megan Frantz, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2007 she will be a fulltime student at Northampton Community College to pursue study in Radiography. (Attachment #13)

**VII. CURRICULUM AND INSTRUCTION**

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

**X. FINANCIAL**

- A. Approve the Arthurs Lestrangle Cash Management Portfolio for the months of August 2007. (Attachment #14)
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #15)
- C. Approve the request of the senior high school to close the Class of 2007 account in accordance with the Student Activities Account guidelines. The account balance is \$641.23 and the Class of 2007 is recommending that the funds be distributed as follows:

Class of 2011 - \$50.00  
Northern Lehigh Community Center - \$275.00  
Northern Lehigh Education Foundation - \$275.00  
High School Library - \$41.23

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 22, 2007 and the LCTI Director's Report for September 2007.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 20, 2007.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**