

**NORTHERN LEHIGH SCHOOL DISTRICT**

**Regular School Board Meeting**

**Monday, February 3, 2003**

**Slatington Elementary School Boardroom**

**7:30 P.M.**

**AGENDA**

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. SPECIAL BOARD REPORTS**

- A. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
  - 1. Distribution of the minutes of the Community Relations Committee meeting held on January 15, 2003. (Attachment #1)
  - 2. Distribution of the minutes of the Policy/Education Committee meeting held on January 22, 2003. (Attachment #2)
  - 3. Distribution of the minutes of the Finance Committee meeting held on January 27, 2003. (Attachment #3)
- E. Student Representatives To The Board Report ..... Mr. Nicholas Sander  
Ms. Amberly Gable
- F. Solicitor's Report ..... Attorney Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Building feasibility study on reconfiguration and full-time kindergarten.
  - Joint Purchasing Agreement With Lehigh County Schools – Mr. Randy Hensinger
  - Lehigh Carbon Community College School Board Briefing Invitation
  - Walker Coach Company (KOZ) and Portnoff Associates (Attachment #4)

J. An Executive Session will be held beginning at 6:30 p.m. in the Superintendent's Office.

### III. PERSONNEL

#### A. Nominations for Appointment

##### a. Non-Instructional

###### a. Darryl M. Keiser\*

Assignment: Custodian – 3:00 p.m. – 11:30 p.m.  
Slatington Elementary School, replacing Lee Mack,  
who was released during his probationary period.  
Salary: \$8.25 Per Hour /8 Hours Per Day/5 Days Per Week\*\*  
Effective Date: January 27, 2003

\* He will serve a 60-day probationary period.

\*\* After successfully completing the probationary period his salary will be increased to \$8.85 Per Hour/8 Hours Per Day/5 Days Per Week in accordance with Northern Lehigh School District Policy #528.

###### b. Patricia Ingles\*

Assignment: One-on-One Special Education Aide  
Slatington Elementary School – Grade 3  
New Position – IDEA Funded  
Salary: \$8.64 Per Hour/6 ½ Hours Per Day/5 Days Per Week  
Effective Date: January 28, 2003

\*She will serve a 60-day probationary period.

#### B. Substitutes

##### 1. Instructional

Approve to employ the following substitute teacher(s) for the 2002-2003 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Beverly Overholt – Elementary K-6

Grace J. Yong – All Subject Areas – Emergency Certified

#### C. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2002-2003 school year:

##### 1. Kori Dibilio

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From:	5B+24	\$37,000.00*
To:	5M	\$38,200.00*

## 2. Kristie Croll

From:	2B	\$35,300.00*
To:	2B+24	\$35,800.00*

\*2001-2002 salary to be adjusted when a new Collective Bargaining Agreement is ratified.

D. Request For Leave Without Pay

Approve the request of Dawn Mayer, Peters Elementary Title I teacher, to take a one-day leave of absence, without pay, on April 16, 2003. She plans to use this day in conjunction with two personal days and two compensatory days. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association. (Attachment #5)

IV. POLICYA. Board Policies NOTE: Strike-through text indicates deletions, underlined text indicates new information.1. 2<sup>nd</sup> Reading

- Approve revisions to existing school board policy #202: Pupils – Attendance of Non-resident Students, as presented after 2<sup>nd</sup> reading. (Attachment #6)
- Approve to replace our existing policy and adopt a new school board policy #114: Programs – Gifted Education, as presented after 2<sup>nd</sup> reading. (Attachment #7)

2. 1<sup>st</sup> Reading

- Approve revisions to existing school board policy #006: Local Board Procedures – Meetings, as presented after 1<sup>st</sup> reading. (Attachment #8)
- Approve revisions to existing school board policy #801: Operations – Public Records, as presented after 1<sup>st</sup> reading. (Attachment #9)
- Approve revisions to existing school board policy #210: Pupils – Use of Medications, as presented after 1<sup>st</sup> reading. (Attachment #10)
- Approve to replace existing school board policy #807: Operations – Opening Exercises with new school board policy #807: Operations – Opening Exercises/Flag Displays, as presented after 1<sup>st</sup> reading. (Attachment #11)
- Approve to adopt new school board policy #822: Operations – Automated External Defibrillator, as presented after 1<sup>st</sup> reading. (Attachment #12)

B. Conferences

1. Approve the request of John Hrizuk and Jeffrey Bachman to attend the Annual PA Educational Technology Conference on February 9, 10 and 11, 2003 in Hershey, PA. Expenses for this conference include \$160.00 each for registration, \$40.00 each for meals, \$30.00 for travel for a total cost of \$430.00 and was included in the 2002-2003 budget.
2. Approve the request of Tara Balliet and Marlene Simock, Slatington Elementary teachers, to attend a Bureau of Education and Research Conference in Bethlehem, PA on March 4, 2003. Expenses for this conference, entitled "Helping Your Struggling Students Be More Successful in Mathematics", include \$165.00 each for registration, \$15.00 each for meals, \$18.00 for travel for a total cost of \$378.00 plus the cost of two substitute teachers for one day and has been approved by the district's Continuing Professional Development Committee.
3. Approve the request of Glenn Rissmiller to attend the 36<sup>th</sup> Annual PA State Athletic Director's Association Conference in Hershey, PA on March 19, 20, 21, and 22, 2003. Expenses for this conference include \$240.00 for registration, \$90.00 for meals, \$48.00 for travel, \$130.00 for lodging for a total cost of \$508.00 and will be paid for out of the Athletic Budget.
4. Approve the request of Deborah Geiger and Carleen Binder, Slatington Elementary kindergarten teachers, to attend a Bureau of Education and Research conference in Allentown on March 31, 2003. Expenses for this conference, entitled "Best Practices for Strengthening Your Kindergarten Literacy Program" includes \$155.00 each for registration, \$7.20 for mileage for a total cost of \$317.20 plus the cost of two substitute teachers for one day.

## V. CURRICULUM AND INSTRUCTION

### A. Induction Program

Approve to appoint Linda Brown as the helping teacher in the Northern Lehigh School District Induction Program for Janet Ginder at a stipend of \$750.00 to be paid upon completion of the mentoring process.

### B. Approval of New Textbooks

Approve to adopt new science textbooks as listed below for the 2002-2003 school year. Money to purchase these textbooks has been included in the 2002-2003 district budget. (Sample texts will be available for perusal before and after the meeting.)

<i>Title</i>	<b>Description</b>	<b>Publisher</b>	<b>Copyright</b>	<b>Qty.</b>	<b>Total</b>
<b>Buckle Down on Biology</b>	<i>A focused review of national biology standards in an easy-to-use instruction/example/practice format, designed for students in grades 9-12</i>	<b>Buckledown Publishing Co.</b>	<b>2002</b>	<b>3 pks of 10</b>	<b>217.76</b>
<b>Fundamentals of Anatomy and Physiology</b>	<i>Provides a uniform depth of coverage for all body systems with emphasis on essential fundamental concepts, applications, and terminology without excessive detail. (The textbook it replaces is no longer available for purchase.)</i>	<b>Pearson Education</b>	<b>2003</b>	<b>30</b>	<b>2107.66</b>
<b>Biology: An Everyday Experience</b>	<i>Easily read text with exciting visuals and supplemental materials, uses everyday analogies and controlled vocabulary, scope and sequenced to cover all essential biology concepts, includes up-to-date genetics section required in standards; accommodates students with slightly lower reading levels</i>	<b>Glencoe/McGraw Hill</b>	<b>2003</b>	<b>65</b>	<b>4142.16</b>
<b>Holt Science Skill Workshop: Reading in Content Area</b>	<i>Provides activities and exercises that target reading skills specific to the comprehension of science texts...encourages analyzing text structures, recognizing patterns, and organizing information to construct meaning</i>	<b>Holt, Rinehart, Winston</b>	<b>2002</b>	<b>30</b>	<b>843.81</b>

## **VI. OLD BUSINESS**

## **VII. NEW BUSINESS**

### **A. Resolution Regarding The Lehigh Valley Charter High School for the Performing Arts**

Approve a Resolution to deny the application of The Lehigh Valley Charter High School for the Performing Arts as presented in **attachment #13**.

B. Resolution For Support of the Statewide Public Outreach Campaign

**WHEREAS**, the Pennsylvania School Boards Association has initiated a Public Outreach Campaign to appropriately recognize the achievements of public schools throughout the Commonwealth, and

**WHEREAS**, the campaign is designed to recognize the accomplishments of students and graduates, and the dedicated leadership of teachers, administrators, support staff, and school directors, and

**WHEREAS**, Northern Lehigh School District is proud of the achievements of its staff and students, and of the school entities within its boundaries;

**THEREFORE, BE IT RESOLVED**, that Northern Lehigh School District supports the statewide Public Outreach Campaign and will conduct its own outreach efforts locally designed to:

- Increase public awareness of the value of public schools,
- Instill a sense of pride for all involved in public education, and
- Strengthen the competitive position of public schools in today's marketplace of education alternatives, and

**BE IT FURTHER RESOLVED**, that Northern Lehigh School District will solicit support in the campaign of business, civic, community and government organizations interested in promoting to the wider community the accomplishments and value of their local public schools.

Adopted this 3<sup>rd</sup> day of February, 2003 and signed by Mr. Gary S. Fedorcha, Board President and Dr. Nicholas P. Sham, Sr., Superintendent.

**VIII. FINANCIAL**

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as presented in **attachment #14**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #15**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #16**.
- D. Approve the Arthurs Lestrange Cash Management Portfolio for the month of December 2002. (Attachment #17)

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- E. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of December 2002. (Attachment #18)
- F. Approve the purchase of Library Furniture for the Middle School from General Contractor, Hollenbach Construction, Inc., in the amount of \$11,445.00. Funds for this purchase shall be paid for from the Furniture and Equipment Fund of the Middle School Construction Project. (Attachment #19)
- G. Approve the sale of the Powermatic/Burke Metal Milling Machine through “Industrial Recovery Services”, on-line auctioneers. The school district has received \$425 for this piece of equipment as discussed at Finance Committee Meetings. (Attachment #20)
- H. Approve the purchase of 4 telephones, one for each building lobby, for \$4,179.00. These toll-free-phones will replace the payphones previously located in the buildings as discussed at Finance Committee Meetings. (Attachment #21)
- I. Approve general fund budgetary transfers and the addition of the \$6,000 Department of Community & Economic Development Grant, and the \$5,000 Pennsylvania Department of Education “School Wide Effective Behavior Mini Grant” to the general fund as listed on attachment #22.
- J. Approve the request of the Northern Lehigh High School to open an, “After Graduation Party Account” in accordance with the Northern Lehigh School District Student Activities Fund. The monies were previously accounted for in the SADD Account. (Attachment #23)
- K. Distribution of the Carbon Lehigh Intermediate Unit 2003-2004 Operational and Program Services Budget. We will place a motion on the February 10<sup>th</sup> agenda to adopt this budget.

**IX. LEGAL**

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on December 16, 2002.
- B. Minutes of the Washington Township Board of Supervisors meeting held on December 10, 2002. (Attachment #24)

**XII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**