



NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, February 12, 2001
7:30 p.m.



AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Lynn C. Sechler
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee meeting held on January 8, 2001. (Please see attachment #1)
 - 2. Minutes of the Community Relations/Volunteerism Committee meeting held on January 17, 2001. (Please see attachment #2)
 - 3. Minutes of the Finance Committee meeting held on January 22, 2001. (Please see attachment #3)
- D. Student Representatives To The Board Report Ms. Lisa Vaughan
Ms. Pamela Grammes
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Acting Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Dr. Clyde Hornberger – LCTI Presentation on Building Expansion
 - KOEZ & LURTA Update -- Victor Rodite will address the Board later on the agenda under Recognition of Guests – (Please see attachment #4)
 - “Principal of the Year” Award -- Announcement
 - National School Counselors Week was February 5-9, 2001
 - Goal Areas Progress Report
 - School Board/Administrative Retreat – March 23 & 24
 - Job Shadowing Experience – High School Student Rody Schaffer

- Home Depot Thank You
- Announcement – School Board Meeting February 19 – 8:00 P.M.
Policy/Education Committee meeting February 19 --6:30 P.M.
- Edunet vs. CLIU Scheduling – Budget Dilemma

H. Executive Work Session will be held at 6:30 p.m. in the superintendent's office for legal and personnel issues.

III. PERSONNEL

A. Appoint Dr. Nicholas P. Sham, Sr. as Superintendent of the Northern Lehigh School District, for a term of three (3) years, commencing on February 12, 2001 and ending on February 12, 2004. Dr. Sham's salary shall be established at \$88,270.00 for the remainder of the 2000-2001 fiscal year. Other compensation to be determined by a contract agreement with Dr. Sham and the Board of School Directors. (Please see attachment #5)

B. Nomination for Appointment

1. Instructional

Steven R. Zong Assignment:	Temporary Vacancy Replacement Teacher Technology Education Teacher Junior High School -- Replacing Robert Hicks who has been granted a Compensated Professional Leave of Absence for the second semester of the 2000-2001 school year.
Salary:	\$35,200.00 (prorated) (Appendix A – Step 1 Bachelors on the 2000-2001 CBA Salary Schedule)
Effective Date:	January 25, 2001
Termination Date:	On or about June 13, 2001

C. Substitutes

1. Instructional

- a. Employ the following substitute teacher for the 2000-2001 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Steven R. Zong – Effective January 24, 2001 – Emergency Certificate – Industrial Arts/Tech Ed K-12

Brooke Kling – Elementary/Special Education/Visually Impaired

Cory Hartsell – Social Studies

Trisha Perry – Elementary K-6

Lisa Hohenshilt – Social Studies

2. Non-Instructional

- a. Employ the following substitute aide for the 2000-2001 school year at the substitute rate of \$6.25 per hour:

Robyn Pristash – Instructional Aide

- b. Employ the following substitute cafeteria worker for the 2000-2001 school year at the substitute rate of \$6.25 per hour:

Robyn Pristash

- D. Effective January 22, 2001, and continuing until a business manager has been hired for the district, approve to contract with Rhonda Frantz, Bookkeeper I in the business office at a rate of \$22.00 per hour, on an as need basis, for additional services rendered over and above her normal business day.
- E. Approve to contract with Dr. Kenneth Koberlein for consultative services, effective February 6, 2001, at a fee of \$50.00, not to exceed 30 hours.
- F. Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2000-2001 school year:

Jane Englert

From: 4B \$35,800.00

To: 4B+24 \$37,000.00

G. Request for Leave Without Pay

1. Larry Parry, Slatington Elementary physical education teacher, requests permission to take a two-day leave of absence, without pay, during the week of October 29, 2001. He plans to use his three accumulated personal days in conjunction with the requested two unpaid days and needs to make a commitment to use these unpaid days by March 1, 2001. His request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.
2. Susan Mendes, Slatington Elementary special education teacher, requests permission to take a one-day leave of absence, without pay, on February 16, 2001. She plans on using her two personal days in conjunction with this request. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

H. Resignation – Non-Instructional

Accept the resignation of Pamela Peters, Special Education Aide at Peters Elementary School, effective the end of the day on February 2, 2001.

IV. POLICY

A. Conferences Authorized and Approved By Board

1. Approve the request of Marge Hennes, school psychologist, to attend a J & K Seminar entitled "Identifying, Assessing, and Treating Adolescent Depression on April 2 and 3, 2001 in Lancaster, PA. Expenses include \$190.00 for registration, \$175.96 for lodging, \$40.00 for meals, for an approximate total cost of \$405.96 and will be paid for through IDEA funds.
2. Approve the request of the administration that a team of four people attend the "High Schools That Work" conference in Atlanta, GA from July 10-13, 2001 at an approximate cost of \$700.00 per person. Travel and lodging arrangements will be made by the Lehigh Career and Technical Institute.
3. Approve the request of Catherine Farole and Beth Case, junior high special education teachers, to attend a Bureau of Education and Research conference, entitled Successful Co-Teaching Strategies, in Philadelphia on March 7, 2001. Expenses include \$169.00 each for registration, \$41.80 for travel for a total cost of \$379.80 plus the cost of two substitute teachers for one day and will be paid for through IDEA funds.
4. Approve the request of Jean Madea, Peters Elementary third grade teacher, to attend an Applebaun Training Institute conference entitled "How To Handle The Hard To Handle Student" in Allentown on April 17, 2001. Expenses include \$139.00 for registration plus the cost of a substitute teacher for one day and has been approved by the Continuing Professional Education Committee.

B. Homebound Instruction

Homebound instruction is provided to children of school age who cannot attend. Evaluation is done by a certified physician. Grant homebound instruction to the a ninth grade student, Student No. 04-00260, for five hours a week, effective February 20, 2001 and ending on or about April 1, 2001.

C. Extend Homebound Instruction

Homebound instruction was granted for Student No. 12-37000 on December 11, 2000 for five hours per week beginning December 5, 2001 and ending on or about February 5, 2001. It is further recommended that homebound instruction, for five hours per week, be extended for this student until March 30, 2001.

D. Field Trip(s) Approved with Board's Authorization

1. Sandra Michalik, senior high special education teacher, requests permission to take a group of seven students to Harrisburg on April 2-3, 2001 to attend the Pennsylvania Tobacco Prevention Network's Statewide Tobacco-Free Youth Conference sponsored by the Coalition for a Smoke-Free Valley. The Coalition for a Smoke-Free Valley will cover all costs associated with this trip. (Please see attachment #6)

- V. CURRICULUM AND INSTRUCTION
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. FINANCIAL

A. Abatements

Consider abatement of per capita taxes for the resident(s) that fall within the guidelines as listed in **attachment #7**.

- B. Approve a refund for overpayment of Walnutport Real Estate Taxes for the property owners as listed for the month of January 2001. (Please see attachment #8)
- C. Approve the Arthurs Lestrage Cash management Portfolio Summary for the month of December 2000. (Please see attachment #9)
- D. Distribution of the Carbon Lehigh Intermediate Unit 2001-2002 Operational and Program Services Budget.
- E. Approve to adopt the following Resolution to reopen the 2000-2001 General Fund Operating Budget of the Lehigh Career and Technical Institute. (Please see attachment #10)

RESOLVED: That the Board of Directors of the Northern Lehigh School District hereby approve the reopening of the 2000-2001 General Fund Budget of the Lehigh Career and Technical Institute in accordance with Section 609 of the School Code concerning the receipt of additional State Funds in the amount of \$268,714.00.

F. Refund of Real Estate Taxes

Approve the refund of the following real estate taxes as per supporting documentation found in **attachment #11**.

USDA Rural Housing Service
CFC \$990.53
P.O. Box 66805
St. Louis, MO 63166
For
Parcel #23-B06NE2-007-005
8142 PA Route 873
Slatington, PA 18080

Taxes were paid by the owner and the mortgage company.

- G. Consider the request of the Northern Lehigh School District tax collectors to approve a new tax collector compensation proposal to increase their fees beginning with the 2002-2003 school year as follows: (Please see attachment #12)

Current Rates	Proposed Rates
Base Rate = \$400	Base Rate = \$1500
\$1.30 for first 2000 bills collected	Flat rate of \$2.00 for each bill collected
\$1.00 for next 2000 bills collected	
\$.70 for anything above 4000 bills collected	

IX. LEGAL**X. CORRESPONDENCE****XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on December 18, 2000.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 4, 2001.
- C. Notification has been received from the Pennsylvania Department of Education of their approval of PlanCon Part A, Project Justification, and PlanCon Part B, Schematic Design, for the Northern Lehigh Middle School. Copies of these documents and appended materials will be entered into the official minutes of this meeting.
- D. PPL has been added to the list of providers of professional development and educational opportunities as a part of the district's Act 48 Continuing Professional Education Plan. (Please see attachment #13)

XII. RECOGNITION OF GUESTS

- A. Victor Rodite of the Lehigh Valley Economic Development Corporation – KOEZ & LURTA Presentation

XIII. ADJOURNMENT