



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 8, 2024
Northern Lehigh Administration Building Board
Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member’s right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 11, 2024. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology Committee Meeting held on April 2, 2024. ([Attachment #1](#))
 - Minutes of the Buildings & Grounds Committee Meeting held on April 2, 2024. ([Attachment #2](#))
 - Minutes of the Finance Committee Meeting held on April 2, 2024. ([Attachment #3](#))
 - Minutes of the Education Committee Meeting held on April 2, 2024. ([Attachment #4](#))
 - Minutes of the Curriculum Committee Meeting held on April 2, 2024. ([Attachment #5](#))
 - Minutes of the Community Relations Committee Meeting held on April 2, 2024. ([Attachment #6](#))

- F. Student Representatives to the Board Report Ms. Victoria Hanna
Ms. Jalah Cook
- G. Solicitor’s Report..... Attorney Kristine Roddick
- H. Business Manager’s Report Mrs. Sherri Molitoris
➢ 2024-2025 Budget Update
- I. Assistant Superintendent’s Report Dr. Tania Stoker
➢ ESSER Grant Update
➢ Employee Profile
- J. Superintendent’s Report Dr. Matthew J. Link
➢ Recognition of WSCMLV
➢ NLHS Senior Scholarship Award
➢ EITC Donation
- K. An executive session will be held at 6:15 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. PERSONNEL

A. Appointment - Non-Instructional

- 1. Jacqueline Hillegass *
Assignment: Special Education Paraprofessional
Salary: \$16.39/hour
Effective: On or about March 19, 2024
*60 Working Day Probationary Period
- 2. Barbara Stubbs *
Assignment: Cook’s Helper
Salary: \$14.00
Effective: On or about April 8, 2024
*60 Working Day Probationary Period

B. Salary Adjustment

- 1. Crystal Schaller Cook’s Helper
From: \$14.00/hour
To: \$15.19/hour
Effective: March 25, 2024

C. Family Medical Leave of Absence

Approve the request of employee #6793 to take an intermittent family medical leave of absence, effective on or about March 19, 2024. The employee is requesting to use sick days while on intermittent leave.

D. Unpaid Medical Leave of Absence

Approve the request of employee #7523 to take an unpaid medical leave of absence beginning on or about May 13, 2024 for the birth of a child. The employee plans to return to employment with the district approximately on November 18, 2024.

E. Summer Program Positions - Funding through ESSER III Grant

Motion to approve the following individuals to the Open Horizons/I.N.S.P.I.R.E. Summer Program Positions, for the summer of 2024:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Completion Prog. Prem. Pay</u>
Manuel Gonzalez	Secondary Coord.	\$6,290	up to \$1000
Susan Beil	Elementary Coord.	\$6,290	up to \$1000
Kimberly Filipovits	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Brian Skrapits	Instructor	CBA Curr. Rate/Hr	up to \$1000
Blasia Dunham	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Tamara Stubits	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Angela Everitt	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Susan Heil	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Katelyn Hugo	Instructor	CBA Curr. Rate/Hr.	up to \$1,000
Andrea Rosario	Paraprofessional	Hourly Rate	up to \$750
Angie Thomas	Paraprofessional	Hourly Rate	up to \$750
Denise Minnich	Paraprofessional	Hourly Rate	up to \$750
Jessica Jones	Paraprofessional	Hourly Rate	up to \$750
Megan Farkas	Paraprofessional	Hourly Rate	up to \$750

F. Motion to approve the following individuals to STEAM Camp positions for the summer of 2024, funding through the Northern Lehigh Education Foundation:

Timothy Weaber	Director	\$2580
Jennifer Butz	Coordinator	\$2220
Shannon Jones	Instructor	\$1500
Kori Dibilio	Instructor	\$1500
Winterford Ohland	Instructor	\$1500
Abigail Merkle	Instructor	\$1500

G. Motion to approve the following individuals to Middle School STEAM Camp positions for the summer of 2024, funding through ESSER III B (Summer Enrichment):

Mary Frank	Instructor	\$1500
Rajeev Gupta	Instructor	\$1500

H. Summer Programs Nurse

Approve to employ Tracy Hoffman, as the school nurse for Summer STEAM Camp, Open Horizons/I.N.S.P.I.R.E. and ESY Summer Programs for up to 5 hours a day at the Teacher Collective Bargaining Agreement amount of \$30 per hour plus the one-time completion program premium pay of up to \$1000. This will be fully funded through the ESSER III (Learning Loss) grant.

I. Elementary Summer Band Camp

Approve a tuition free one-week elementary summer band program and also approve a stipend for summer band program director, Steven Jonkman. Mr. Jonkman's stipend will be \$1,000.00 to be paid out of ESSER funds for learning loss. The summer band program will run Monday, August 15, 2022, until Friday, August 19, 2022.

J. Co-Curricular Volunteer 2023-2024

Motion to appoint the following Co-Curricular volunteers for the 2023-2024 school year:

Bryan Landis Assistant Baseball Coach

K. Co-Curricular Appointment 2024-2025

Motion to appointment the following Co-Curricular positions for the 2024-2025 school year:

Shannon Jones Middle School Field Hockey Coach \$3,137

L. Co-Curricular Volunteer 2024-2025

Motion to appoint the following Co-Curricular volunteers for the 2024-2025 school year:

Kassandra Beller Assistant Field Hockey Coach

M. Krise Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Krise Transportation to transport Northern Lehigh School District students for the 2023-2024 school year:

Cynthia Miller

N. Substitute - Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2023-2024 school year at the 2023-2024 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Sydney Christman - Secondary

O. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from April 9, 2024 through the next regularly scheduled board Meeting.

V. POLICY

A. Board Policy Second Reading

1. Approve school board policy #705 - Facilities and Workplace Safety - Property, as presented after the second reading. ([Attachment #7](#))

2. Approve school board policy #800 - Records Management - Operations, as presented after the second reading. ([Attachment #8](#))

B. Non-Resident Students

1. Approve the request of a parent of a second grade student #3390123 at Peters Elementary School, who's parents are moving out of the district, to allow their student to stay with their grandparents and finish the 2023-2024 school year in the Northern Lehigh School District in accordance with student policy #202.
2. Approve the request of a parent of a 5th grade student #3190193 at Slatington Elementary School and a 7th grade student #2990170 at Northern Lehigh Middle School, who are moving out of the district, to allow their students to finish the 2023-2024 school year in the Northern Lehigh School District in accordance with student policy #202.

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

A. CLIU 2024-2025 Facilities Plan Committee Report

Approve the following resolution to adopt the 2024-2025 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. ([Attachment #9](#))

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2024-2025 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on March 12, 2024 and the CLIU 21 Board of Directors on March 18, 2024. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

- B. Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Hogan Learning Academy LLC in accordance with the promises and covenants contained in the agreement. This agreement is effective August 19, 2024 and terminates on August 15, 2025. ([Attachment #10](#))
- C. Approve administration to enter into an Affiliation Agreement with Cedar Crest College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Credit Affiliation Agreement between Northern Lehigh School District and Cedar Crest College will be for April 9, 2024 to April 8, 2029. ([Attachment #11](#))
- D. Approve administration to enter into an Affiliation agreement between Pennsylvania Western University and Northern Lehigh School District for a teacher preparation program. This program allows students at Pennsylvania Western University to student teach in our district in order for them to complete their practicum hours needed for graduation. The term of this agreement will be for April 9, 2024 to April 8, 2029. ([Attachment #12](#))

-
-
- E. As per the recommendation of the administration, authorize administration to sign the Pediatric Therapeutic Services Agreement Addendum to extend services for a Licensed Practical Nurse starting July 1, 2024. ([Attachment #13](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the recommendation from the administration, that graduation be set for Friday, May 31, 2024, at 7:00 p.m. in Bulldog Stadium, with rain dates of Saturday, June 1, 2024 or Sunday, June 2, 2024, at a time to be determined.

X. FINANCIAL

- A. Approve the Following Financial [Reports](#):
1. NLSD Investments for the month of March 2024
 2. General Fund Account month of March 2024
 3. Cafeteria Fund Account month of March 2024
 4. NLMS Student Activities/Clubs Accounts month of March 2024
 5. NLHS Scholarship Account month of March 2024
 6. NLHS Student Activities/Clubs Account month of March 2024
- B. Approve the Following List of [Bills](#):
1. General Fund months of March and April, 2024
 2. Cafeteria Fund months of March and April, 2024
 3. Capital Construction month of March, 2024
- C. Authorize administration to sign the Linkage Agreement between Northern Lehigh School District and Carbon Lehigh Intermediate Unit #21 for a term of five years at no cost to the district. ([Attachment #14](#))
- D. Authorize administration to sign the CSIU eService Rates contract for Accounting, Payroll and Personnel software services for the 2024-2025 school year. ([Attachment #15](#))
- E. As per the recommendation from the administration and Buildings and Grounds Committee, approve to allow administration to advertise and hire five (5) student summer workers and one (1) supervisor. The rate for student summer workers will not exceed \$12.50 per hour and the rate for the supervisor will not exceed \$15.00 per hour.
- F. As per the recommendation of the administration, approve to authorize proper officials to purchase one school district police vehicle, a 2024 Dodge Charger, at a cost of \$49,912.50, per the attached COSTARS eligible quote. Funding will be through the 2023-2024 school district budget. ([Attachment #16](#))
- G. Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Behavioral Health Associated License Private Academic School for the purpose of furnishing regular education or special education programs for the students for the 2024-2025 school year. ([Attachment #17](#))
- H. Allow administration to sign the CLIU Technology Pool Consortium Agreement for the 2024-2025 school year, cost not to exceed \$768.00. ([Attachment #18](#))

- I. As per the recommendation from the administration and the Education Committee, approve to authorize administration to purchase furniture and supplies for the Northern Lehigh High School, not to exceed \$12,000, funding will be through the 2023-2024 high school budget.

XI. LEGAL

A. Expulsion Hearing Waiver Approval

1. The Board agrees to expulsion hearing waiver for Student #3090202. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

XIII. INFORMATION

1. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on [February 1, 2024](#).
2. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [February 28, 2024](#).
3. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [January 24, 2024](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT