

**NORTHERN LEHIGH SCHOOL DISTRICT
Tentative Regular School Board Meeting
Monday, May 10, 2021
NLSD Media YouTube Channel
7:00 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on April 12, 2021. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on May 3, 2021. ([Attachment #1](#))
 - Minutes of the Extra and Co-Curricular Committee Meeting held on May 3, 2021. ([Attachment #2](#))
 - Minutes of the Technology/Buildings & Grounds Committee Meeting held on May 5, 2021. ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on May 5, 2021. ([Attachment #4](#))
- F. Student Representatives to the Board Report Mr. Aidan Williams
Ms. Paige Craddock
- G. Solicitor’s Report Attorney Avery Smith
- H. Assistant Superintendent Dr. Tania Stoker
 - Summer Learning Programs
- I. Business Managers’ Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
 - 2021-2022 Proposed Preliminary Budget Presentation Updates

- J. Superintendent’s Report Mr. Matthew J. Link
 - National Teacher Appreciation Week - May 3-7, 2021
 - National School Nurse Appreciation Week – May 6-12, 2021
 - Cafeteria Worker Appreciation Day - May 7, 2021
 - National Police Week - May 10-14, 2021
 - Lehigh Valley Educators Credit Union - Weekend Food Grant of \$2,925
 - End-of-Year Activities
 - ❑ High School Graduation - June 11, 2021 - Rain Date - June 12, 2021
 - ❑ Last Student Day - June 11, 2021
 - ❑ Last Teacher Day - June 14, 2021
 - Recognize Retirees - Mrs. Cinicola, Ms. Lieberman, Mr. Oertner

K. An executive session will be held at 5:45 p.m. via Google Meet.

IV. PERSONNEL

A. Resignation/Retirement

1. With regret, accept the retirement resignation of Eric DeAntonis from his position as High School Mathematics teacher, effective the end of the 2020-2021 school year. Mr. DeAntonis will be retiring from the Northern Lehigh School District, after 34 years of service. _
2. With regret, accept the retirement resignation of Claire Cannon from her position as Slatington Elementary Third Grade Teacher, effective the end of the 2020-2021 school year. Ms. Cannon will be retiring from the Northern Lehigh School District, after 31 years of service.
3. With regret, accept the retirement resignation of Patricia Ingles from her position as High School Paraprofessional, effective the end of the 2020-2021 school year. Mrs. Ingles will be retiring from the Northern Lehigh School District, after 14.5 years of service. _
4. With regret, accept the retirement of Joan DeSousa from her position a Peters Elementary Paraprofessional, effective July 29, 2021. Ms. DeSousa will be retiring from the Northern Lehigh School District, after 12 years of service.

B. Medical Leave

_____ Approve the request of employee #0044 to take a medical leave of absence beginning on April 21, 2021, for their own medical reasons. Employee is requesting to use accumulated sick days. Employee plans to return to their position upon release from their physician.

C. Sabbatical Leave

1. Approve the request of employee #7144 to take a Compensated Sabbatical Leave for the the 2021-2022 school year.

D. Game Workers 2020-2021

Motion to appoint the following individual as a Game Worker for the 2020-2021 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2020-2021 Supplemental Personnel Salary Schedule:

Ryan Cunningham

E. Administrative Transfer - Non-Instructional

1. Amanda Grozier*

From: Instructional Paraprofessional-Emotional Support
 To: Instructional Paraprofessional-Classroom
 Salary: No change in salary
 Effective: May 11, 2021

*60 Working Day Probationary Period

F. Appointment - Administrative

1. David Hauser

Assignment: Middle School Principal
 Salary: \$ _____
 Effective: July 1, 2021

G. Appointment - Non-Instructional

1. Kimberly Deprill*

Assignment: Instructional Paraprofessional
 Salary: \$15.00/hour
 Effective: May 11, 2021

*60 Working Day Probationary Period

H. Substitute - Non-Instructional

Motion to appoint the following individual as substitute secretary and/or substitute paraprofessionals for the 2021-2022 school year at the 2021-2022 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Joan DeSousa

I. Motion to renew the appointments of the following Co-Curricular positions for the 2021-2022 school year:

Joseph Tout	Head Football Coach	\$7,901
Stephen Hluschak	Assistant Football Coach	\$5,136
Dylan Hofmann	Assistant Football Coach	\$5,136
Matthew Davis	Assistant Football Coach	\$5,136
Gregory Kosciolek	Assistant Football Coach	\$5,136
Matthew Neward	Assistant Football Coach	\$2,568
Zachary Merkle	Assistant Football Coach	\$2,568
Derek Long	Assistant Football Coach	\$2,568
Shawn Frame	Assistant Football Coach	\$2,568

Kimberly Seiler	Head Field Hockey Coach	\$5,712
Megan Leadbetter	Assistant Field Hockey Coach	\$3,173
Cassandra Keiser	Middle School Field Hockey Coach	\$3,016
Michael Lehtonen	Head Cross Country Coach	\$4,733
Jason Reinhard	Head Girls' Soccer Coach	\$5,712
Henry Ojeda	Assistant Girls' Soccer Coach	\$3,173
Todd Hertzog	Fall Intramural	\$924
Patrick Wanamaker	Fall Intramural	\$924
Gregory King	Fall Intramural	\$462
Katherine Farber	Fall Intramural	\$462
Patrick Wanamaker	Head Boys' Basketball Coach	\$7,901
Ryan Cunningham	Assistant Boys' Basketball Coach (JH)	\$5,136
Jacob Schneck	MS Boys' Basketball Coach	\$5,034
Scott Snyder	Head Wrestling Coach	\$7,901
Nicholas Hosford	Assistant Wrestling Coach	\$5,136
Ryan Kern	Assistant Wrestling Coach (JH)	\$5,136
Megan Filchner	Cheering Advisor	\$3,492
Joseph Tout	Winter Intramurals	\$924
Stephen Hluschak	Winter Intramurals	\$924
Michael Lehtonen	Winter Intramurals	\$924

J. Co-Curricular Volunteers 2021-2022

Andrew Arnold	Assistant Wrestling Coach
Shelby Bailey	Assistant Girls' Soccer Coach
Matthew Egan	Assistant Boys' Basketball Coach
Frank Heffernan	Assistant Wrestling Coach
Devin Glose	Assistant Boys' Basketball Coach
Chad Groover	Assistant Wrestling Coach
Janelle Morales	MS Cheering Coach
Christine Quattrocchi	Assistant Cheering Coach
Shauna Rausch-Garcia	Assistant Cheering Coach
Michele Richards	MS Cheering Coach
Jason Schneck	Assistant Boys' Basketball Coach
Shawn Wanamaker	Assistant Field Hockey Coach
Timothy Whalen	Assistant Wrestling Coach

V. POLICY

A. Board Policy First Reading

1. Approve school board policy #305- Employees - Employment of Substitutes, as presented after the first reading. ([Attachment #5](#))

B. Board Policy Second Reading

1. Approve school board policy #113.1 - Programs - Discipline of Students with Disabilities, as presented after the second reading. ([Attachment #6](#))
2. Approve school board policy #113.2 - Programs - Behavior Support, as presented after the second reading. ([Attachment #7](#))

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3. Approve school board policy #113.5 - Programs - Confidentiality of Special Education Student Information, as presented after the second reading. ([Attachment #8](#))

C. Board Policy Annual Review

Per the recommendation of the Education/Policy Committee and Administration, approve and accept the mandated annual review of policy #918 - Community – Title I Parent and Family Engagement, with no changes. ([Attachment #9](#))

D. Non-Resident Students

1. Approve the request of a parent of a Kindergarten student #3390018 at Peters Elementary School, who is moving out of the district, to allow their student to finish the 2020-2021 school year in the Northern Lehigh School District in accordance with student policy #202.
2. Approve the request of a parent of a 7th grade student #2690199 at Northern Lehigh Middle School, who is moving out of the district, to allow their student to finish the 2020-2021 school year in the Northern Lehigh School District in accordance with student policy #202.

VI. CONFERENCES

VII. CURRICULUM AND INSTRUCTION

- A. Approve the use of Flexible Instructional Days (FIDs) to meet the 180 instructional day requirement of the public school code for the 2021-2022 through the 2023-2024 school years and authorize the Board President to sign the Board Affirmation Statement. ([Attachment #10](#))

B. Summer Band Camp (Amendment)

Approve a tuition free one-week elementary summer band program and also approve a stipend for summer band program director, Steven Jonkman. Mr. Jonkman's stipend will be \$1,000.00 to be paid out of ESSER funds for learning loss. The summer band program will run Monday, August 16, 2021, until Friday, August 20, 2021.

- C. Approve to conduct an Extended School Year Program for students with special needs from July 12-15, 19-22, 26-29. The program will run Monday-Thursday from 9:00AM -12:00PM. Approve to employ Kayla Perkowski, Ryan Stilwell and Greg Deiter for four hours per day at the Teacher Collective Bargaining Agreement amount of \$30 per hour plus completion bonus of \$1000. Further, approve to employ paraprofessionals, Stephanie Stilwell, Lisa Fisher, Robin Blocker, Joan DeSousa, and Megan Farkas for three hours per day at their agreed upon 2021-2022 hourly rate plus a completion bonus of \$750. Approve to employ Tracy Hoffman, as the school nurse, for three hours a day at the Teacher Collective Bargaining Agreement amount of \$30 per hour plus completion bonus of \$1000. This will be fully funded through the ESSER grant.
- D. Approve to continue to employ, Jennifer Haas, as transportation paraprofessional for student #2390125, This extended school year program runs June 28-August 6, 2021. Approve compensation for three hours per day at her agreed upon 2020-2021 for June 28-30 & 2021-2022 hourly rate effective July 1, 2021 plus the completion bonus of \$750. This will be fully funded through the ESSER grant.

- E. Per the recommendation of the Education/Policy Committee, approve the 6-week Elementary, Middle School, and High School Summer Academies for Summer 2021 to be held Monday through Thursday, from June 21, 2021 to July 8, 2021 (no session July 5th) and July 12, 2021 through July 30, 2021, at no cost for students. This will be fully funded through the ESSER grant.

VIII. OLD BUSINESS

Amend the motion to approve the new Collective Bargaining Agreement, as recommended by the School Board Negotiations Committee, between the Northern Lehigh School District and the Northern Lehigh Education Association, with corrected dates, effective August 1, 2021, through July 31, 2023. (Copies distributed to all Board Members)

IX. NEW BUSINESS

- A. Approve the Collective Bargaining Agreement between The Northern Lehigh School District and Northern Lehigh Educational Support Personnel Association, effective July 1, 2021, through June 30, 2024. (Distributed to [Board Members only](#))
- B. Approve the Memorandum of Understanding between The Northern Lehigh School District and Northern Lehigh Educational Support Personnel Association for hiring of a maintenance person with specialized skills, effective May 11, 2021, through June 30, 2021. (Distributed to [Board Members only](#))
- C. As per the recommendation of the Technology/Buildings and Grounds committee, approve to allow administration to interview and hire a maintenance person with specialized skills prior to the June 14, 2021 board meeting.
- D. Approve the recommendation from administration, that graduation be set for Friday, June 11, 2021, at 7:00 p.m. in Bulldog Community Stadium, with a rain date of Saturday, June 12, 2021, at 10:30 a.m.
- E. Approve to extend the contracts until December 31, 2021, with no changes between the Northern Lehigh School District and the Co-Director of Business Affairs/Human Resources and Co-Director of Business Affairs/ Payroll & Employee Benefits.
- F. As per the recommendation of the Extra and Co-Curricular Committee, approve the implementation of HomeTown Ticketing to provide paperless ticket purchasing of school district sponsored events. ([Attachment #11](#))

X. (a) FINANCIAL

- A. Approve the Following Financial [Reports](#):
1. General Fund Account month of March and April, 2021
 2. NLHS Scholarship Account month of April 2021
- B. Approve the Following List of [Bills](#):
1. General Fund months of April and May, 2021
 2. Cafeteria Fund months of April and May, 2021

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- C. Approve to authorize proper officials to continue an agreement between the Northern Lehigh School District and Frontline Education for the purpose of providing web-based applications for planning, reporting, monitoring and archiving student data in compliance with federal and state mandated regulations. The cost for these services will be \$3,298.06, this is an increase of \$152.56 for the 2021-2022 school year. ([Attachment #12](#))
- D. Allow administration to sign the CLIU Technology Pool Consortium Agreement for the 2021-2022 school year, cost not to exceed \$792.00. ([Attachment #13](#))
- E. Authorize administration to renew an agreement through June 30, 2022 with Berks County Intermediate Unit for tax bill services related to the 2020 and 2021 tax years. ([Attachment #14](#))
- F. Appoint Axis Insurance Company as the 2021-2022 Student Accident and Athletic Insurance Carrier beginning August 1, 2021. The renewal rate is \$25,250.00, to include all interscholastic sports, band and cheerleading. Voluntary school coverage is \$22.00 for the school time rate and \$88.00 for the 24-hour rate. There is no increase over last year's rate.
- G. Authorize administration to enter into an agreement with Swank Movie Licensing USA for the Northern Lehigh High School for a term of three (3) years at a cost of \$1,393.00, funding through ESSER funds. ([Attachment #15](#))
- H. As per the recommendation of the Technology/Buildings & Grounds Committee, approve a five (5) year Student Transportation contract with Brandywine Transportation Inc. effective July 1, 2021 through June 30, 2026, at the proposed rates as presented. Brandywine Transportation Inc. will lease the bus garage on the property at the agreed upon cost stipulated in the agreement for the duration of the contract. ([Attachment #16](#))
- I. As per the recommendation of the Technology/Buildings & Grounds Committee, approve the proposal from Pavement Maintenance Contractors Inc., to clean, seal coat and stripe pavement area of the bus lot and stadium area at a cost not to exceed \$18,650.00 and Peters Elementary at a cost not to exceed \$18,955.00, funding through the 2020-2021 Buildings & Grounds Budget. ([Attachment #17](#))
- J. As per the recommendation of the Technology/Buildings and Grounds Committee, approve administration to formally bid for the purchase of five (5) Halo Fogger machines and HaloMist disinfectant, funding through the ESSER Grant.
- K. As per the recommendation of the Technology/Buildings and Grounds Committee, approve administration to formally bid the purchase of two (2) 20' x 40' Event Tents, funding through the ESSER Grant.
- L. As per the recommendation of the Technology/Buildings & Grounds Committee, approve the purchase of an HPE Server/SAN BladeCenter from Integra One at a cost not to exceed \$194,559.86, funding through the ESSER grant. ([Attachment #18](#))

X. (b) FINANCIALElection of Treasurer

Election of a Treasurer for the 2021-2022 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

RECOMMEND That the Board of Education elects _____ as Treasurer for the 2020-2021 fiscal year, effective July 1, 2021 through June 30, 2022.

XI. LEGALExpulsion Hearing Waiver Approval

1. The Board agrees to expulsion hearing waiver for Student #2390093. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on [March 15, 2021](#).
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [March 24, 2021](#).

XIV. ADOPTION OF PROPOSED FINAL BUDGET FOR 2021-2022

It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2021-2022 school year in the amount of \$33,796,908.00. The preliminary budget is adopted with a 24.0257 millage rate for Lehigh County and a 67.9123 millage rate for Northampton County.

XV. ADOPTION OF LEGAL NOTICES FOR PER CAPITA TAXES FOR 2021-2022**Legal Notice**

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT Annette Lacko – Borough Secretary
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322

WASHINGTON TOWNSHIP

Joan Jones - Assistant Secretary/LST Tax Collector
Washington Township Municipal Building
7951 Center St., Emerald, PA 18080
610-767-8108

BOROUGH OF SLATINGTON

Colleen Bresnak - Assistant Secretary/Treasurer
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XVI. RECOGNITION OF GUESTS

XVII. ADJOURNMENT