

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, June 3, 2002
Slatington Elementary School Gymnasium
7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - Minutes of Policy/Education Committee meeting held on May 20, 2002.
(Attachment #1)
- D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Ashley Mayberry – "There Ought To Be A Law" Essay Winner
- I. Executive Session for personnel issues will be held prior to the meeting beginning at 7:00 p.m. in the superintendent's office.

III. PERSONNEL**A. Resignations****1. Instructional**

Accept the resignation of Glenn Rissmiller from his position as a professional employee in the senior high school. Effective June 17, 2002, which at the present time is the last teacher day of the 2001-2002 school year, Mr. Rissmiller will be retiring marking thirty-five years of continuous service to the Northern Lehigh School District.

2. Non-Instructional

- a. Accept the resignation of Marvin Mantz from his position as custodian in the district. Effective September 10, 2002, Mr. Mantz will retire after 28 years of service to the Northern Lehigh School District.
- b. Accept the resignation of Donna Wagner, special education aide in the Peters Elementary School, effective June 14, 2002.

3. Co-Curricular

- a. Accept the resignation of Angela Scolaro from her position as Assistant Varsity Soccer Coach for the Spring 2003 season.
- b. Accept the resignation of Ellen Yenser from her position as Middle School Student Council Advisor at the end of the 2002-2003 school year.

B. Abolish Non-Instructional Position And Employee

In accordance with School Board Policy #511, approve to abolish the position of a One-on-One Aide at Peters Elementary School as a result of a change in the student's Individual Education Plan. As result of this abolishment, the last day of employment for Connie Kistler was May 23, 2002.

C. Administrative Transfer

Approve to administratively transfer Mary Anne Shafer from her position as grade 6 teacher in the Peters Elementary School to the middle school, filling the position of Nadeen Boykin, who resigned. This transfer is effective beginning with the 2002-2003 school year.

D. Co-Curricular Appointments for 2002-2003*

Head Boys' Basketball Coach – Richard Oertner
Assistant Boys' Basketball Coach – Richard Mantz
Assistant Boys' Basketball Coach – Dennis Rehrig
Head Girls' Basketball Coach – David Redline
Assistant Girls' Basketball Coach – Jason Reinhard
Head Wrestling Coach – Todd Herzog
Assistant Wrestling Coach – Brent Herzog
Assistant Wrestling Coach – Glenn Serfass
Cheerleading Advisors – Lil Borger & Lisa Kern (Will Share Stipend)
Senior High Winter Intramurals – Winter Track – Bryan Geist
Senior High Winter Intramurals – Weightlifting – Steve Hluschak
Senior High Winter Intramurals – Weightlifting – James Tkach
Senior High Scholastic Scrimmage – Denise Turoscy
Debate Advisor – Scott Delong

**The stipend will be determined when a new Collective Bargaining Agreement is approved.*

E. Substitutes

1. Non-Instructional

Approve to employ the following substitute instructional aide for the 2002-2003 school year at the substitute rate of \$8.64 per hour:

Connie Kistler – Instructional Aide

IV. POLICY

A. Conferences Requiring Board Approval

1. Approve the request of Bernard Rockovich to attend a PA Institute of Certified Public Accountants "School District Conference" in King of Prussia on June 27, 2002. Expenses for this conference include \$225.00 for registration, \$51.00 for travel for a total cost of \$276.00.
2. Approve the request of Bernard Rockovich to attend a Career Track conference in Bethlehem on June 5, 2002. Expenses for this one-day seminar entitled "How to Handle People With Tack and Skill" include \$149.00 for registration, \$10.00 for meals, \$30.00 for travel, for a total cost of \$189.00.

3. Approve the request of Michelle Raber, middle school health and phys. ed. teacher, to attend an American Heart Association conference at St. Luke's Hospital in Bethlehem from June 4-6, 2002. Expenses for this conference include \$150.00 for registration and will be paid for through Curriculum and Instruction funds.
4. Approve the request of Suzanne Gower, Peters Elementary grade 6 teacher, to attend the Commonwealth Excellence in Science Teaching Alliance conference at Messiah College from July 21-24, 2002. Expenses for this annual conference include \$125.00 for registration, \$45.00 for travel, for a total cost of \$170.00 and have been approved by the district's Continuing Professional Education Committee.

B. New Board Policy

1. First Reading

Approve new board policy #917 – Parent/Family Involvement, as presented after first reading. (Attachment #2)

2. Second Reading

Approve new board policy #622 – GASB Statement 34, as presented after second reading. (Attachment #3)

C. Attendance of a Non-Resident Students

1. Approve to allow a middle school and high school student, whose parents have moved from the Northern Lehigh School District on May 10, 2002, to remain in attendance for the duration of this school term in accordance with School Board Policy #202.
2. Approve to allow a high school student, whose parents have recently moved from the Northern Lehigh School District, to remain in attendance for the duration of this school term in accordance with School Board Policy #202.

D. Use of Facilities

Grant approval to the Slatington Lions Club to use campus grounds to host their Annual 2002 Car Show, which will be held on Sunday, September 1, 2002 (rain date September 2). It is understood that they will be billed for custodial services for using the grounds. It is also the responsibility of the Lions Club to provide sufficient security for the event. (Attachment #4)

V. CURRICULUM AND INSTRUCTION**A. Title I, Title VI, Title II & Drug-Free Schools and Communities Act – 2002-2003 School Year**

Approve to authorize proper officials to execute contracts for Title I, Title VI, Title II, and Drug-Free Schools and Communities Acts for the 2002-2003 school year.

VI. OLD BUSINESS**VII. NEW BUSINESS****VIII. FINANCIAL**

A. Approve payment of bills from the Construction Account, as presented in **attachment #5**.

B. Approve payment of bills from the Extended Construction Account, as presented in **attachment #6**.

C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of April 2002. (Attachment #7)

D. Approve budgetary transfers as listed on **attachment 8#**.

E. Award Bids

Approve the awarding of bids for diesel fuel, unleaded gasoline, #2 grade fuel oil follows with a contract period from July 1, 2002 to June 30, 2003. Please see **attachment #9** explaining bid bonds and ability to complete the contract.

DIESEL FUEL -- Awarded to Reichenbach's - W.S. Reichenbach & Son, Inc. @

- a firm base price of .865 cents per gallon (normal blend)
- a firm base price of .883 cents per gallon (70%/30% blend)

UNLEADED GASOLINE -- Awarded to Reichenbach's - W.S. Reichenbach & Son, Inc. at a fluctuating base price of .946 cents per gallon

#2 GRADE FUEL OIL – TRANSPORT DELIVERY OF MORE THAN 6800 GALLONS

Awarded to Reichenbach's - W.S. Reichenbach & Son, Inc. at a firm base price of .795 cents per gallon.

#2 GRADE FUEL OIL – TANKWAGON DELIVERY OF LESS THAN 6800 GALLONS

Awarded to Reichenbach's - W.S. Reichenbach & Son, Inc. at a firm base price of .94 cents per gallon.

- F. Appoint Mid-Penn Insurance Associates as the 2002-2003 Student Accident and Athletic Insurance carriers. The renewal rate is \$5,460, and coverage is increased to include all interscholastic sports, band and cheerleading. Voluntary school coverage is \$27 and 24-hour coverage is \$98, which is no cost increase from last year. **(Attachment #10)**
- G. Appoint Mr. Ronald Klevenhagen as Earned Income Tax Collector, Delinquent Earned Income Tax Collector, Occupational Privilege Tax Collector, and Real Estate and Per Capita Tax Collector for the 2002-2003 school year. It is further recommended that proper officials be authorized to secure, on behalf of the above named individual, a \$20,000 bond for the fiscal year July 1, 2002 through June 30, 2003.
- H. Authorize the following financial institutions to act as approved depositories for school district funds and or temporary investments. The Northern Lehigh School Board further authorizes the following financial institutions to transfer funds on deposit to any other school district or to any other bank for the credit of the Northern Lehigh School District. The Board further authorizes the Business Manager and/or Superintendent to enter into agreements, supplements or amendments to agreements to implement the foregoing operations for the 2002-2003 school year:

AllFirst Trust	Prudential-Bache Government
Citizens National Bank	Securities Trust
P.S.F.S.	Patriot Bank
Pennsylvania Local Government	First Union National Bank
Investment Trust	Chase Manhattan Trust
Pennsylvania School District	Neffs National Bank
Liquid Asset Fund	Commerce Bank of Pennsylvania

- I. Approve the "Participation Agreement for the PSBA Insurance Trust's School Leaders' Legal Liability Risk Management Program". The PSBA Trust is one option our broker of record is reviewing for our school district. **(Attachment #11)**
- J. Approve the Agreement of Sponsorship to Attend Another Pennsylvania Community College for Felicia Thomas, in accordance with the guidelines established under Policy #912. Beginning in the Fall 2002 she will be a full time student at Northampton County Community College to pursue her course of study in Dental Hygiene. **(Attachment #12)**

- K. Approve to renew the following expiring bonds for the 2002-2003 fiscal year through HRH Palley Simon Associates:

1. A \$50,000 Board Secretary Bond for the term July 1, 2002 to July 1, 2003 at an annual premium cost of \$175.00.
2. A \$50,000 Board Treasurer Bond for the period July 1, 2002 to July 1 2003 at an annual premium cost of \$269.00.

IX. LEGAL

Approve to authorize the inception of a petition to review in Commonwealth Court The Einstein Academy Charter School and cyber schools and the Pennsylvania Department of Education's failure to grant a due process hearing under the Administrative Agency Law.

X. CORRESPONDENCE

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on April 15, 2002.
- B. Minutes of the Washington Township Board of Supervisors meeting held on April 9, 2002. (Attachment #13)

XI. INFORMATION**XII. RECOGNITION OF GUESTS****XIII. BUDGET DISCUSSION****XIV. ADJOURNMENT**