

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting

Monday, August 12, 2002

Slatington Elementary Boardroom

7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on June 3, 2002.
- B. Regular school board meeting held on June 10, 2002.
- C. Special school board meeting held on June 19, 2002.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee meeting held on June 17, 2002. (Attachment #1)
 - 2. Minutes of the Technology/Buildings & Grounds Committee meeting held on June 5, 2002. (Attachment #2)
- D. Solicitor's Report Atty. Charles Stopp
- E. Legislative Report Mrs. Lori H. Geronikos
- F. Federal and Other Programs Mrs. Lynne B. Fedorcha
- G. Superintendent's Report Dr. Nicholas P. Sham, Sr.

H. An Executive Work Session will be held at 7:00 p.m. preceding the meeting to discuss personnel and negotiations issues.

IV. PERSONNEL

A. Nominations for Appointment

1. Instructional

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| a. Anthony A. Jordan | New Position |
| Assignment: | Technology Education Teacher in the Senior High School Teaching Technology Education |
| Salary: | \$35,200.00* (Appendix A – Step 1-Bachelors on the 2001-2002 Collective Bargaining Agreement Salary Schedule) |
| Effective Date: | August 26, 2002 |
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| b. Brenda V. Booz | New Position |
| Assignment: | One-Quarter Home Economics Teacher Teaching Home Economics in the Senior High School |
| Salary: | \$8,800.00* (pro-rated) (Appendix A – Step 1-Bachelors on the 2001-2002 Collective Bargaining Agreement Salary Schedule) |
| Effective Date: | August 26, 2002 |

*Salary will be adjusted to reflect the terms and conditions of the new collective bargaining agreement when reached.

2. Non-Instructional

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|----------------------|--|
| a. Dennis J. Foberg* | (Pending Verification Of Clearances) |
| Assignment: | Custodian – 3:00 p.m. to 11:30 p.m. Slatington Elementary School, replacing Todd Green, who was administratively transferred to Peters Elementary School, as a result of the retirement of Marvin Mantz. |
| Salary: | \$8.25 Per Hour/8Hours Per Day/5 Days Per Week |
| Effective Date: | September 11, 2002 |

*He will serve a 60-day probationary period.

- B. Approve the request of Mr. David Papay to be administratively transferred to the position of transition assistant principal working two-thirds of the day in the middle school and one third of the day in the senior high school (responsible for 9th grade) for the 2002-2003 school year.

- C. Approve to administratively transfer Dr. Linda Marcincin to the senior high school as the fulltime assistant principal for the 2002-2003 school year.
- D. Approve the request of Susanne Hegedus, Slatington Elementary kindergarten teacher, to take a Child Rearing Leave of Absence during the 2002-2003 school. Barring any unforeseen complications, she is requesting permission to begin using her sick days on December 3, 2002, the day school resumes after Thanksgiving break, and begin her leave upon the exhaustion of her 24 remaining sick days or on or about January 13, 2003. She plans on returning for the beginning of the 2003-2004 school year.
- E. Substitutes

1. Instructional

Approve the following substitute teachers for the 2002-2003 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Margaret Boyle – Early Childhood
Angela Friebolin – Biology
Lisa Hohenshilt – Social Studies
Mary Ann Levendusky – Elementary
Jonathan Paney – Math
Diane Saeger – Elementary/Early Childhood
Julie Smith – Elementary K-6
Rocatta Tait -- Elementary
Julia Witmer – Chemistry
Brenda Booz – Home Economics K-12

2. Non-Instructional

- a. Approve to employ the following substitute instructional aides/secretary for the 2002-2003 school year at the substitute rate of \$7.25 per hour:

Jared Case – Instructional Aide
Karen DeLong – Instructional Aide
Jill Hontz – Instructional Aide/Secretary
Connie Kistler – Instructional Aide
Robin Pristash – Instructional Aide
Matthew Rabenold – Instructional Aide
Angela Shoemaker – Instructional Aide

- b. Approve to employ the following substitute cafeteria workers for the 2002-2003 school year at the substitute rate of \$7.25 per hour:

Robyn Pristash

- c. Approve to employ the following substitute custodians for the 2002-2003 school year at the substitute rate of \$7.25 per hour:

Dennis J. Foberg

- F. Approve merit increases for school administrators, as recommended by the Superintendent, for the 2002-2003 school year, to concur with the current Act 93 Administrative Compensation Plan. These increases will be retroactive to July 1, 2002. **(Attachments For Board Members Only)**

- G. Substitute Teacher Caller

Approve to employ Mrs. Janice Hofmann as an independent contractor for the purpose of calling substitutes for the 2002-2003 school year at a stipend to be determined when the 2002-2003 Auxiliary Salary Schedule is approved. It is also recommended to authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

- H. Saturday Detention Monitor

Appoint Patricia Eby-Manescu as Secondary Saturday Detention Monitor for the middle and senior high schools for the 2002-2003 school year, working alternate Saturdays, for three hours from 8:30 a.m. to 11:30 a.m. throughout the 2002-2003 school year that warrants detention coverage. Salary will be \$50.00 for each Saturday worked.

- I. Electronic Learning Facilitators

Approve the following individuals as Electronic Learning Facilitators (E.L.F.'s) for the 2002-2003 school year and on an as-needed basis during summer vacation. Compensation for elementary and secondary E.L.F.'s is \$2685.00 per school year

Amanda Glassic – Peters Elementary
Jane Kutney – Slatington Elementary
Robert Hicks – Middle School

- J. Middle School Co-Curricular Appointment For 2002-2003

Mathcounts Advisor – Hali Kuntz -- \$365.00

K. Change In Teaching Assignments (Information Only)

<i>Teacher</i>	<i>Old Assignment</i>	<i>New Assignment</i>	<i>Replacing</i>
Ellen Yenser	Middle School Emotional Support	High School Emotional Support	Kristie Croll
Kristie Croll	High School Emotional Support	High School Learning Support	Replacing Jack Posegay who retired
Andrea Edmonds	Peters Elementary Learning Support Grade 6	High School Learning Support	Cassandra Frantz who resigned
Susan Beil	Peters Elementary IST and half-time kindergarten teacher	Peters Elementary Learning Support Grade 6	Andrea Edmonds who transferred to the high school
Kelly Kromer	Slatington Elementary Grade 3	Slatington Elementary Grade 6	Ellen Drake who transferred to the middle school
Shawn Green	Peters Elementary Grade 4	Peters Elementary Grade 6	Mary Anne Shafer who transferred to the middle school
Amanda Glassic	Peters Elementary Grade 3	Peters Elementary Grade 6	Donna Marushak who transferred to the middle school
Gail Lafferty	Slatington Elementary IST	IST Split Between Slatington & Peters Elementary	Sue Beil IST Assignment at Peters

V. POLICY

A. Approve to appoint Mrs. Lynn B. Fedorcha, Administrative Assistant, as the Title IX, Section 504 and Title VI Compliance Officer for the Northern Lehigh School District for the 2002-2003 school year.

B. Approve the Northern Lehigh High School Student Activities Fund Statement for the month of July 2002. (Attachment #3)

C. Conferences

Approve the request of Lori Geronikos to attend the Pennsylvania School Boards Association "School Leadership Conference 2002" in Hershey, PA on October 4, 2002. Expenses include \$149.00 for registration.

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****VIII. NEW BUSINESS****IX. FINANCIAL**

A. Approve payment of General Fund bills for the month of July 2002.

B. Next Day Hardware Maintenance Program

Approve to enter into a one-year Next Day Hardware Maintenance Program through Corporate Networking Inc. at a cost of \$5529.00, a decrease of \$2991.00, effective July 1, 2002 and ending on June 30, 2003. (Attachment #4)

C. Approve the replacement of the High School Lobby Roof using the Pennsylvania Education Joint Purchasing Council. Allentown Roofing will do replacement of the roof in conjunction with TREMCO. Funding for the project will come from the 2001 AA Extended Funding Bond and the cost is to be \$169,269.33. (Attachment #5)

D. Approve the purchase Ethernet switches for the Peters and Slatington Elementary schools from Corporate Networking, Inc. of Worcester, PA not to exceed \$40,000. Funds to be taken from the 2001AA bond.

E. Approve year-end budgetary transfers as listed on **attachments #6**. Please note that almost all budgetary transfers are within the same function, and are only necessary for the school district to be in compliance with the first year increased coding complexity of the "Your School Your Money and Spending Analysis Model" YSYM/SAM.

F. Information Only: **Attachment #7** consists of a copy of the Capital Reserve #1 Fund Receipts, Expenditures, and Cash Balances.

G. Approve a \$16,043.88 real estate tax refund for the 2001-2002 school year to Stanwood Mills, Lcida C-o John A. Shulman, T/a Jas Realty, PO Box 195, Slatington, PA 18080-0195. Tax parcel ID 18-02-B06SE3B-011-001. Stanwood Mills incorrectly paid real estate tax for the 2001-2002 school year even though they were awarded KOZ status and should not have paid. As a result of the KOZ Program, the assessed value of the property is reduced from \$382,150 to \$-0-. (Attachment #8)

H. Approve the 2001-2002 and the 2002-2003 listing of delinquent real estate parcels that will be submitted to Northampton County Tax Claim Unit to determine the total upset sales price of parcels that will be sold on September 9, 2002. Properties that are delinquent greater than two years are subject to this provision. (Attachment #9)

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

XIII. RECOGNITION OF GUESTS

XV. ADJOURNMENT