

# NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting  
Tuesday, September 7, 2004  
Slatington Elementary Boardroom  
7:30 P.M.

## AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

### II. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mrs. Lori H. Geronikos
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Finance Committee meeting held on July 26, 2004. (Attachment #1)
  - Minutes of the Technology/Buildings and Grounds Committee meeting held on August 4, 2004. (Attachment #2)
  - Minutes of the Policy/Education/Staffing Committee meeting held on August 16, 2004. (Attachment #3)
  - Minutes of the Community Relations Committee meeting held on August 18, 2004. (Attachment #4)
- F. Student Representatives To The Board Report..... Ms. Ashley Kunkle  
Ms. Jessica Fidler
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Welcome/Ceremonial Oath For Jessica Fidler

## J. Executive Session

**III. PERSONNEL**A. Resignations1. Instructional

- a. Accept the resignation of Mark Mielnik from his position as physical education teacher in the high school, effective when a replacement can be found.

B. Nominations For Appointment1. Non-Instructional

- a. Angela Schoenberger\*

Assignment: Lunchroom Aide  
Senior High School, replacing Veronica Gabovitz who was administratively transferred to the middle school.

Salary: \$9.17 Per Hour (Step 0 on the 2004-2005 Educational Support Staff Hourly Rate Schedule)  
3 Hours Per Day/5 Days Per Week

Effective Date: September 3, 2004

\*60-Day Probationary Period

C. Administrative Transfer

Nancy Wagner  
From: Special Education Learning Support Aide at Peters Elementary School.

To: Certified Paraprofessional Title I Aide At Peters Elementary, replacing Cheryl Babinchak, who resigned.

Salary: \$10.45 Per Hour (Step 2 on the 2004-2005 Educational Support Staff Hourly Rate Schedule)

Effective Date: September 7, 2004

D. Salary Adjustment

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2004-2005 school year:

- 1. Scott DeLong  
From: Step 4B \$37,950

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To:	Step 4M	\$39,900
2. Kristie Ahner		
From:	Step 11B+24	\$41,900
To:	Step 11M	\$44,000
3. Kelly Kromer		
From:	Step 4B	\$37,950
To:	Step 4B+24	\$38,100

D. Professional Contracts

According to Article II-1108, subsection (b) of the School Code: "A temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a "professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Amanda Glassic  
 Kelly Kromer  
 Brian Pfinstl  
 Roxanne Sagala

E. Rescind Previous Co-Curricular Appointment

Band Front Advisor – Lauren Zielenski – Approved May 3, 2004

F. Co-Curricular Positions for the 2004-2005 School Year

SADD Advisor – Christina Dieter -- \$510.05  
 Freshman Class Advisor – Michael Hammond -- \$577.38  
 Band Front Advisor – Lauri Stehly & Crystal Stehly – Share Stipend of \$1909.15

G. Substitutes

1. Instructional

Approve the following substitute teachers as part of the CLIU Guest Teacher Program for the 2004-2005 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Thomas Billowitch – All Subject Areas

Suzanne Borovies – All Subject Areas  
Dianne Moser – All Subject Areas  
Patricia Passick – All Subject Areas  
Dennis Pearson – All Subject Areas  
Joanne Petersen – All Subject Areas  
Barbara Schieck – All Subject Areas  
Samantha Sontag – All Subject Areas  
Kristin Stuby – All Subject Areas

2. Non-Instructional

- a. Approve the following substitute secretary/instructional aide for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Kimberly Kurtz – Instructional Aide/Secretary

- b. Approve the following substitute cafeteria workers for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Kimberly Kurtz

IV. POLICY

A. Conferences

1. Approve the request of Philip Bertolino to attend a conference sponsored by Ivan Hannel, J.I. on November 11, 2004 in Philadelphia, PA. Expenses for this conference, entitled “Highly Effective Questioning” include \$139.00 for registration, \$40.00 for travel, \$15.00 for meals for a total cost of \$194.00 and will be funded through Title IIA. (Attachment #5)
2. Approve the request of Ronald Klevenhagen, EIT Office, to attend the 37<sup>th</sup> Annual PEITOAC Conference on September 20 and 21, 2004. Expenses for this conference include \$130.00 for registration, \$35.00 membership fee, for a total cost of \$165.00 and will be funded through the general fund. (Attachment #6)
3. Approve the request of Robert Cox to attend the PASA-PSBA School Leadership Conference in Hershey, PA on September 28, 29, and 30, 2004. Expenses for this conference include \$285.00 for registration, \$45.00 for meals, \$447.00 for lodging for a total cost of \$777.00 and will be funded through the general fund. (Attachment #7)

B. Board Policy

1. Revisions To Existing Policy
  - a. Second Reading

1. Approve revisions to existing school board policy #826 – Operations – HIPAA Compliance, after second reading. (Attachment #8)
2. Approve to replace existing school board policies with recommended PSBA policies as follows: #203.1 – Pupils—Blood Born Pathogens, #314.1 – Administrative Employees – Blood Born Pathogens, #414.1 – Professional Employees – Blood Born Pathogens, and #514.1 – Classified Employees – Blood Born Pathogens with new PSBA school board policy #203.1 – Pupils – HIV Infections, #314.1 – Administrative Employees – HIV Infections, #414.1 – Professional Employees – HIV Infections, and #514.1 – Classified Employees – HIV Infections as presented after second reading. (Attachment #9)

b. First Reading

1. Approve revisions to existing school board policy #122 – Programs – Extra-Curricular Activities, as presented after first reading. (Attachment #10)
2. Approve revisions to existing school board policy #123 – Programs – Interscholastic Athletics, as presented after first reading. (Attachment #11)
3. Approve revisions to existing school board policy #438 – Professional Employees – Compensated Professional Leaves, as presented after first reading. (Attachment #12)
4. Approve to replace existing school board policy #227 – Pupils – Drugs/Alcohol with PSBA recommended policy #227 – Pupils – Controlled Substances/Paraphernalia, as presented after first reading. (Attachment #13)

2. New Board Policy

a. Second Reading

1. Approve new school board policy #915 – Community – Concession Stand Operation, as presented after second reading. (Attachment #14)

**V. CURRICULUM AND INSTRUCTION**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

- A. Approve to authorize the superintendent to execute a letter of agreement for the 2004-2005 academic year with KidsPeace National Centers, Inc. and Lehigh County Mental Health-Mental Retardation to cooperate in the ongoing functioning of the Student Assistance Program in our district. (Attachment #15)

**VIII. FINANCIAL**

- A. Approve abatement and exonerations of per capita taxes, for the residents that fall

within the guidelines, as listed in **attachment #16**.

- B. Approve payment of bills from the Extended Construction Account, for the month of September 2004, as presented in **attachment #17**.
- C. Approve payment of bills from the Construction Account, for the month of September 2004, as presented in **attachment #18**.
- D. Approve the Arthurs Lestrangle Cash Management Portfolio for the month of July 2004. (**Attachment #19**)
- E. Approve the Northern Lehigh Middle School Student Activities Account fund statement for the month of July 2004. (**Attachment #20**)
- F. Approve the Northern Lehigh High School Student Activities Account fund statement for the month of July 2004. (**Attachment #21**)

**IX. LEGAL**

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on August 5, 2004.
- B. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on July 19, 2004.
- C. Minutes and LCTI Director's report for the Lehigh Career & Technical Institute Joint Operating Committee meeting held in June 23, 2004.

**XII. RECOGNITION OF GUESTS**

**XIII. ADJOURNMENT**