

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting

Monday, October 4, 2004

Lehigh Career & Technical Institute – Upstairs Conference Center

7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mrs. Lori H. Geronikos
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee meeting held on September 8, 2004. (Attachment #1)
 - Minutes of the Policy/Education/Staffing Committee meeting held on September 20, 2004. (Attachment #2)
 - Minutes of the Finance Committee meeting held on September 27, 2004. (Attachment #3)
- F. Student Representatives To The Board Report..... Ms. Ashley Kunkle
Ms. Jessica Fidler
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Custodial/Maintenance Proposal

J. Executive Session

III. PERSONNELA. Terminate Employment1. Non-Instructional

- a. Approve to terminate the employment of Robin Miller from her position of study hall monitor in the senior high school, effective September 11, 2004.
- b. Approve to terminate the employment of Heather Dawe from her position of special education aide in the senior high school, effective September 23, 2004.

B. Nominations For Appointment1. Instructional

- | | |
|------------------|--|
| a. Scott Gerould | Temporary Professional Employee |
| Assignment: | Wellness & Fitness Teacher in the Senior High School, replacing Mark Mielnick who resigned. |
| Salary: | \$37,000 – Bachelors Step 1 on the 2003-2004 Collective Bargaining Agreement Salary Schedule |
| Effective Date: | October 4, 2004 |

C. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2004-2005 school year:

Melissa DeSocio

From:	Step4B	\$37,950
To:	Step 4B+24	\$38,100

D. Substitutes1. Instructional

Approve the following substitute teachers for the 2004-2005 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Kelly Meyers – Elementary/Early Childhood

Eveline Roberts* – All Subject Areas
Zimfira Dorward* – All Subject Areas
George Gemmel* – All Subject Areas
Kristen Mayer* – All Subject Areas
Nancy Ord* – All Subject Areas
Leslie Shotwell* – All Subject Areas
Dotty MacDougall Boulin* – All Subject Areas
*CLIU Guest Teacher Program

2. Non-Instructional

- a. Approve the following substitute secretary/instructional aide for the 2004-2005 school year at the 2004-2005 substitute rate of \$7.25 per hour:

Patricia Ingles – Instructional Aide/Secretary

E. Compensated Professional Leave

Approve the request of Linda Thompson, Peters/Slatington elementary guidance, to take a compensated professional leave of absence for professional development for the second semester of the 2004-2005 school year. (Attachment #4)

F. Unpaid Leave of Absence

Approve the request of Lorraine Marsh, special education aide in the Slatington Elementary School, to take an unpaid leave of absence from her duties for personal reasons. The requested leave is effective October 1, 2004 and continues for approximately 4 to 6 weeks. Approval or denial of this request shall not be deemed as precedent setting.

G. Co-Curricular Appointments for 2004-2005

Middle School Field Hockey (Intramural) – Jessica Schoenberger -- \$1020.10
Middle School Girls Soccer (Intramural) – Crystal Kistler – Share stipend of \$1020.10
Middle School Girls Soccer (Intramural) – Jamie Machik – Share stipend of \$1020.19
Middle School Girls Basketball (Intramural) – Eugene Roberts -- \$1020.10
Middle School Chorus – Matthew Wehr -- \$636.73
Middle School Spring Intramural – Weightlifting – Steve Hluschak -- \$743.88
Eighth Grade Academic Challenge – Kristin Helfrich -- \$401.82

IV. POLICY

A. Conferences

1. Approve the request of Tammy Brown, Slatington Elementary Title I Reading

Teacher, to attend a Keystone State Reading Association conference from October 24-27, 2004. Expenses for the conference entitled "Literacy – Beacon of Knowledge" includes \$105.00 for registration, \$90.00 for travel, \$456.00 for lodging for a total cost of \$651.00 and will be funded through Title I money. (Attachment #5)

2. Approve the request of Dawn Wadsworth, school psychologist, to attend the 38th Annual PA School Psychologist Conference at Penn State University on October 26, 2004. Expenses for this conference include \$195.00 for registration, \$127.50 for travel for a total cost of \$322.50 and will be funded through the psychology department budget. (Attachment #6)

B. Board Policy

1. New Board Policy – First Reading

- a. Approve to adopt new school board policy #143 – Programs – Standards for Persistently Dangerous Schools, as presented after first reading. (Attachment #7)

2. Revisions To Existing Policy – First Reading

- a. Approve revisions to existing school board policy #429 – Professional Employees – Substitute/Temporary Vacancy Replacement Compensation, as presented after first reading. (Attachment #8)
- b. Approve revisions to existing school board policy #449 – Professional Employees – Early Retirement Incentive (ERI), as presented after first reading. (Attachment #9)

3. Revisions To Existing Policy – Second Reading

- a. Approve revisions to existing school board policy #122 – Programs – Extra-Curricular Activities, as presented after second reading. (Attachment #10)
- b. Approve revisions to existing school board policy #123 – Programs – Interscholastic Athletics, as presented after second reading. (Attachment #11)
- c. Approve revisions to existing school board policy #438 – Professional Employees – Compensated Professional Leaves, as amended after second reading. (Attachment #12)
- d. Approve to replace existing school board policy #227 – Pupils – Drugs/Alcohol with PSBA recommended policy #227 – Pupils – Controlled Substances/Paraphernalia, as presented after second reading. (Attachment #13)

- C. Approve the request of the middle school seventh grade teachers to prepare for a field trip to the Medieval Times in Lyndhurst, NJ in early June 2005. The cost of the trip, including transportation and admission, will be approximately \$6,000. They are also requesting permission to conduct a fundraiser to cover those expenses. (Attachment #14)

D. Approve the request of the middle school Team North and Southeast teachers to conduct their second annual field trip to the historic sights of Philadelphia, tentatively scheduled for June 1, 2005. They are also seeking permission to conduct a fundraising activity to totally fund any costs incurred by the trip. (Attachment #15)

E. Approve the request of the Elementary Gifted Support Class to conduct a field trip to the PA Renaissance Faire in Cornwall, PA on October 8, 2004. There will be no cost to the district. The Carbon Lehigh Intermediate Unit will cover the cost of the admission fee. Parents will be driving the students to the faire.

F. Approve the request of the senior high school to open a “Slatington Lions Club” scholarship account in accordance with the Student Activities Fund Policy. (Attachment #16)

G. Agreement of Sponsorship

Approve Agreement of Sponsorship To Attend Another Pennsylvania Community College for Billie Jo Witczak, in accordance with guidelines established under School Board Policy 912. Beginning in the fall of 2004 she will be a student at Northampton Community College and her course of study will be Interior Design. This course is not offered at Lehigh Carbon Community College. (Attachment #17)

V. **CURRICULUM AND INSTRUCTION**

A. Induction Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2004-2005 school year:

Helping Teacher	Inductee	Stipend
Patricia Jones	Scott Gerould	\$750.00

VI. **OLD BUSINESS**

VII. **NEW BUSINESS**

A. Approve to authorize the superintendent of execute a letter of agreement for the 2004-2005 academic year with the Lehigh Valley Drug & Alcohol Intake Unit. The Student Assistance Teams in our school district will use these services. (Attachment #18)

B. Approve the Northern Lehigh School District Goal Areas and Action Plans for the 2004-2005 school year as presented. (Attachment #19)

VIII. FINANCIAL

- A. Approve abatement and exonerations of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #20**.
- B. Approve payment of bills from the Construction Account 2004 AAA Financing, for the month of October 2004, as presented in **attachment #21**.
- C. Approve the Arthurs Lestrage Cash Management Portfolio for the month of August 2004. (**Attachment #22**)
- D. Approve the Northern Lehigh High School Student Activities Account fund statement for the month of August 2004. (**Attachment #23**)
- E. Authorize the transfer of \$141,889 from the General Fund undesignated fund balance to the Capital Reserve Fund. Authorize the current Capital Reserve Fund be invested in PLGIT Plus, PLGIT TERM and/or FDIC insured long term investment instruments including Certificate of Deposits.

IX. LEGAL**X. CORRESPONDENCE****XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on August 16, 2004.
- B. Minutes and LCTI Director's report for the Lehigh Career & Technical Institute Joint Operating Committee meeting held in August 25, 2004 and the LCTI Director's Report for September 2004.
- C. Minutes of the Washington Township Board of Supervisors meeting held on August 10, 2004.
- D. Lehigh County Schools Joint Purchasing Board News for September 2004.

XII. RECOGNITION OF GUESTS**XIII. ADJOURNMENT**