

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 8, 2001
Lehigh Career and Technical Institute
7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on September 10, 2001.
- B. Regular school board meeting held on September 17, 2001.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute Mrs. Lynn C. Sechler
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
- D. Solicitor's Report Atty. Charles Stopp
- E. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas J. Sander
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Mrs. Theresa Kokinda – Middle School Steering Committee
 - Reminder Board Policy Manuals Are Being Recalled For Updating

☐ Delinquent Real Estate Tax Collection Proposal

I. Executive Work Session.

IV. **PERSONNEL**

A. Substitutes

1. Instructional

Employ the following substitute teacher for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 21+ non-consecutive days:

Myra Mesher – Data processing, English 7-2, Math 7-12, Social Studies, Elementary K-6, General Science, Mentally and/or Physically Handicapped, Spanish

B. Substitute Senior High Administrative Detention Supervisor

Approve to appoint Kathy Mohrey, senior high cafeteria/library monitor, as a Substitute Administrative Detention Supervisor in the senior high school, effective October 2, 2001. She will work two days a week (Tuesday and Thursday) from 2:30 p.m. to 4:00 p.m. throughout the 2001-2002 school calendar year that warrants detention coverage. Salary will be \$15.00 for each day worked.

C. Substitute Middle School Administrative Detention Supervisor

Approve to appoint Tamra Yesik, middle school cafeteria/hall monitor, as a Substitute Administrative Detention Supervisor in the middle school, effective October 2, 2001. She will work two days a week from 2:20 p.m. to 2:30 p.m. throughout the 2001-2002 school calendar year that warrants detention coverage. Salary will be \$12.00 for each day worked.

D. Co-curricular Appointment for 2001-2002

Sr. High Fall Intramural–Weightlifting/Indoor Floor Tennis–Todd Herzog - \$722.00

E. Approve to extend the appointment of David Papay as Acting Principal of the Northern Lehigh High School until June 30, 2002. Mr. Papay is to receive an additional stipend in the amount of \$2500.00, effective October 9, 2001.

V. POLICY**A. Conferences Authorized With Board Approval**

1. Approve the request of Sandra Becker, middle school science teacher, to attend a conference sponsored by the Office of Special Programs at Lehigh University on November 12, 2001. Expenses include \$110.00 for registration, \$7.50 for travel for a total cost of \$117.50 plus the cost of a substitute teacher for one day. This conference is funded through IDEA Funds.
2. Approve the request of Gail Lafferty, IST teacher in Slatington Elementary School, and Ellen Drake, sixth grade Slatington Elementary School teacher, to attend a Project Care conference in Bethlehem, PA on December 4, 5, 6 and 7, 2001. This basic SAP training conference will address the strategies involved in identifying and removing the barriers to learning. Expenses include \$350.00 each for registration, \$24.00 each for travel, for a total cost of \$748.00 plus the cost of one substitute teacher for four days.
3. Approve the request of Theresa Cinicola, senior high biology teacher, to attend a conference sponsored by the Office of Special Programs at Lehigh University on November 12, 2001. Expenses include \$110.00 for registration, \$9.00 for travel for a total cost of \$119.00 plus the cost of a substitute teacher for one day. This conference is funded through IDEA Funds.
4. Approve the request of Steve Drake, high school technology education teacher, to attend the Technology Education Association of PA Annual Conference in Camp Hill, PA on November 8 and 9, 2001. Expenses for this conference include \$30.00 for registration, \$60.00 for meals, \$54.00 for travel, \$53.00 for lodging, for a total cost of \$197.00 plus the cost of a substitute teacher for two days and has been approved by the district Continuing Professional Education Committee.
5. Approve the request of Robert Hicks, middle school/high school technology education teacher, to attend the Technology Education Association of PA Annual Conference in Camp Hill, PA on November 8 and 9, 2001. Expenses for this conference include \$70.00 for registration, \$60.00 for meals, \$48.00 for travel, \$53.00 for lodging, for a total cost of \$231.00 plus the cost of a substitute teacher for two days and has been approved by the district Continuing Professional Education Committee.
6. Approve the request of Bernard Rockovich and Rhonda Frantz to attend a Pennsylvania Association of School Business Officials conference entitled "Technology's Impact On The Business Office", in Grantville, PA on October

26, 2001. Expenses include \$115.00 each for registration, \$30.00 for travel for a total cost of \$260.00.

7. Approve the request of Suzanne Gower, Peters Elementary sixth grade teacher, to attend the Pennsylvania Science Teacher Association conference on December 6 and 7, 2001 in Hershey. Expenses include \$45.00 for registration, \$87.00 for lodging, for a total cost of \$132.00 plus the cost of a substitute teacher for two days and has been approved by the district Professional Education Committee.
- B. Approve the Northern Lehigh High School Student Activities Fund Statement for the month of September 2001. (Please see attachment #1)

C. Field Trip

Middle/High School Ski Club – Five-Six Day Visit Ski Trip – Blue Mountain Ski Area – To Begin January 13, 2002 – No Cost To The District – No Transportation Via District (Please see attachment #2)

VI. CURRICULUM AND INSTRUCTION

A. Permission to Apply For Act 80 Day For 2001-2002 School Year

Approve to authorize the Superintendent to apply to the Pennsylvania Department of Education for an Act 80 Exception to instructional time for the 2001-2002 school year. The application will request one day, November 27, 2001 and will be utilized for the purpose of administering the Professional Development Assistance Program.

VII. OLD BUSINESS

A. Rescind Motion

Approve to rescind the October 1, 2001 motion to authorize a Change Order Request to have Wyoming S.& P., Inc. of Wilkes-Barre, PA remove windows and caulking from the Northern Lehigh Middle School at a cost of \$295.00 per window.

VIII. NEW BUSINESS

IX. FINANCIAL

- A. Approve the Treasurer's Report for the month of September 2001.
- B. Approve the Cafeteria Reports for the month of September 2001. (Information Only)
- C. Approve payment of General Fund bills for the month of September 2001.
- D. Approve payment of bills from the Construction Account as presented in **attachment #3**.

- E. Approve a proposal and agreement from Altronics Security Systems to include security in the portable classrooms behind the Slatington Elementary School for the following costs: Installation Investment – \$684.00
Monitoring Agreement For The Year -- \$240.00
Passive Opening/Closing -- \$60.00
- F. Approve to purchase a Dixie Chopper at a cost of \$9,459.44 and grass collection unit for the grass cutter at a cost of \$2,130.41. These items will be purchased from State Contract Number 2430-01 at a total cost of \$11,589.85. Funding is available in the district's Capital Reserve 1 account. (Please see attachment #4)
- G. Approve to purchase a Chevy HD2500 4X4 Utility Truck with Plow and Trailer Hitch at a total cost of \$29,360.39. This item will be purchased from State Contract Number 2310-01. Funding is available in the district's Capital Reserve 1 account. (Please see attachment #5)
- H. Approve a proposal from F.A. Rohrbach, Inc. to install a curb cut ramp in front of the Slatington Elementary School at a cost of \$2,494.00. This item was included in the 2001-2002 district budget. (Please see attachment #6)
- I. Approve to purchase the following items for the network electronics upgrade and additions project at the high school as follows at a total cost of \$40,477.00:
- \$35,712.00 for the purchase of three (3) Nortel Networks Business Policy Switches and fifteen (15) Nortel Networks BayStack 450-24T 10/100BASE Ethernet Switches with the associated modules and cables from Corporate Networking, Inc. of Worcester, PA.
- \$4,080.00 for the purchase of one (1) Marconi LE 25 ATM Workgroup Switch from PenTeleData Partnership, LTD, of Palmerton, PA.
- \$685.00 for the purchase of two hundred and fifty (250) Category 5 2ft. patch cables and one hundred (100) Category 5 1ft. patch cables from Graybar Electric of Allentown, PA.
- J. Approve to reopen the 2001-2002 General Fund Budget to include the following revenues and expenses related to additional grants:

Federal Funds:Additional Revenues

Title I	\$ 67,297
Title VI	\$ 367
CSRI	\$ 23,392

Total Increase \$91,056

Additional Expenses

10-1490-120-440 Title I Salaries \$74,760

10-1490-200-440 Title I Benefits \$14,933

Total Increase \$89,693

Additional General Fund Expenses due to Title I Waiver

10-5801-000 Contingency for raises \$49,000.00

10-2260-320 Middle School Transition \$ 8,870.00

10-1100-240 Teacher Tuition Reimb. \$10,920.02

10-2260-320 Supt. Office Tuition Reimb. \$ 6,543.00

10-2260-320 Additional C&I Money \$ 14,359.98

Total Increases \$89,693.00

State Funds:

Additional Revenues

Students Achieving Standards Grant \$73,440

Additional Expenses

10-2845-610-340 Computer Supplies \$57,241.00

10-2845-750-340 Computer Equipment \$16,199.00

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

1. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 6, 2001.
2. Minutes of the Washington Township Board of Supervisors meeting held on August 14, 2001. (Please see attachment #7)
3. Notification has been received from the PA Department of Education of their approval of PlanCon Part F – Construction Documents and PlanCon Part G-Project Accounting Based on Bids for the Northern Lehigh School District. Copies of these documents and appended materials will be entered into the official minutes of this meeting. (Please see attachment #8 and #9)

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT