

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 12, 2009
Lehigh Career and Technical Institute
JOC Boardroom
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence
- E. Roll Call.
- F. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on September 14, 2009.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on October 5, 2009. **(Attachment #1)**
 - Minutes of the Finance Committee Meeting held on October 7, 2009. **(Attachment #2)**
- F. Student Representatives to the Board Report Ms. Taylor Trapp
 Mr. Justin Molitoris
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - AYP
 - Professional Development Day 10/12/09 – Dr. McBride
- I. Business Manager's Report Mr. Jeremy G. Melber
 - Bond Financing
- J. Superintendent's Report Mr. Michael W. Michaels
 - Middle School Breakfast Program – Jill Chamberlain
- K. An executive session will be held at 6:30 p.m. in the Health Occupations Classroom #D207.

 IV. PERSONNEL
A. Appointments – Non-Instructional

- a. Patricia Ingles
 Assignment: High School Special Education Aide replacing Dawn Wehr who resigned
 Salary: \$11.05/Per Hour/6 ½ Hours Per Day/180 Student Days plus additional 20 Hrs or Staff Development according to language in Memorandum of Understanding (2008-2012 Educational Support Staff Memorandum of Understanding)
 Effective: September 21, 2009
- b. Harold Kline
 Assignment: Second Shift Maintenance Position replacing Earl Snyder who retired
 Salary: \$9.00/Hr./ Tuesday thru Saturday 2:30 PM – 11:00 PM
 Effective: October 12, 2009

B. Co-Curricular Appointments 2009-2010

Candice Saville	Freshman Class Advisor	\$606.83
Angela Shoemaker	Freshman Class Advisor	\$606.83

C. Co-Curricular Volunteers 2009-2010

Richard Roberts III* Assistant Boys Basketball Coach
 *Pending Verification of Missing Documents

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the 2009-2010 school year:

Camille Vernarr
 From: Step 5B+24
 To: Step 5M

E. Family Medical Leave

1. Approve the request of Beverly Rupert, High School Second Shift Custodian, to take a 12 week Family Medical Leave beginning on September 21, 2009 for medical reasons. She will be using her accumulated sick days and other paid leave in conjunction with the FMLA leave. After her FMLA leave has expired she is requesting an unpaid leave of absence until she is released from her doctor to return to work. Anticipated release date is December 1, 2009.

F. Unpaid Volunteers

Approve the following unpaid volunteer aides in the Peters Elementary School for the 2009-2010 school year: Robin Blocker, Lori-Beth Guelcher, Shelly Long, JoAnne Sipos, and Kathy Yelinek.

G. Game Workers – 2009-2010

Approve the following list of people as Game Workers for the 2009-2010 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2009-2010 Supplementary Personnel Salary Schedule.

Terry Bowman	Elizabeth Case
Kelly Follweiler	Stephen Haas
Kathleen Reese	Eric Schmidt
Jessica Schoenberger	Robert Sutjak
Amy Zeiser	

H. Substitute

1. Instructional

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Amberly Gable – Secondary English
 Peggy Gallagher – Elementary
 Jeff Jacobucci – All Subjects
 Karen Kassis - Elementary
 Kristen Kentner* - Elementary
 Ashley Kunkle* – Elementary & ESL
 Joseph Nester – Secondary Social Studies and Special Education
 Laura Pandel* - Secondary Social Studies
 Donald Rehrig* – Secondary Mathematics
 Richard Snell – Secondary English
 Daniel Shea – CLIU Guest Teacher
***Pending Verification of Missing Documents**

2. Non-Instructional

a. Approve the following individuals as substitute secretaries/aides for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Peggy Balliet*
 Amberly Gable
 Heather Hughes*
 Sally Kasztejna
***Pending Verification of Missing Documents**

b. Approve the following individuals as substitute cafeteria workers for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Peggy Balliet*
***Pending Verification of Missing Documents**

V. CONFERENCES

VI. POLICY

A. Board Policy – First Reading

Approve changes to school board policy #539 – Classified Employees – Uncompensated Leave, as presented after first reading. **(Attachment #3)**

- B. Mrs. Lana Schmidt, high school German teacher, has submitted a request for the continuation of the Student Exchange Program between interested students from the Northern Lehigh School District and the Eduard Spranger Gymnasium in Landau, Germany. German students will be arriving at Northern Lehigh School District on tentatively on October 1, 2010 and stay until October 14, 2010. Expected expenses to the district will be substitute coverage for the hosting teacher as deemed necessary and bus expenses for day trips as budgeted. Northern Lehigh students will travel to Germany in June 2011 at a time that will coincide with the school year in the Rheinland-Platinat, preferably during the summer months. Trip participants will be responsible for all expenses; however, they do request liability insurance coverage for the entire group, as has been granted since their first exchange trip in 1984. Additional monies needed for this program will be raised through student fundraising efforts. **(Attachment #4)**

C. Homebound Instruction

1. It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1109160, for five hours per week, effective October 7, 2009 and continuing for approximately 3 months.

D. Field Trip

1. Biology I Class – High School Classes – Philadelphia Zoo, Pennsylvania – October 28, 2009 – Funded by Students and High School Budget
2. South East Team – Middle School – Ellis Island, New York – May 5, 2010 – Funded by PTO and Student Fundraising Efforts
3. West Team – Middle School – Medieval Times, Lyndhurst, NJ – June 3, 2010 – Funded by PTO and Student Fundraising Efforts

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Approve changes to the Northern Lehigh School District Emergency Operations Plan as presented. (Separate Attachment to Agenda For Board Members Only) **(Attachment #5)**

X. FINANCIAL

- A. Approve the Following List of Bills:
1. General Fund month of September
 2. Cafeteria Fund month of September
 3. Athletic Fund month of September
 4. Refreshment Stand month of September
- B. Approve the Following Financial Reports:
1. NLMS Student Activities Account months of September

-
-
2. NLHS Student Activities for the month of August & September
 3. NLHS Scholarship Account for July, August & September

- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #6)**
- D. Authorize administration to continue the cell phone service contract with Verizon Wireless for the Athletic Director at a cost of \$49.19 per month (no increase over last year). The cell phone is to be used exclusively for Athletic Director business.
- E. Authorize administration to enter into an agreement with AssetWorks, Inc. as the districts inventory management system. Cost for this system is \$1,300.00 per year and will automatically renew yearly. **(Attachment #7)**
- F. Approve the District Wide Facility Study as presented by KCBA.
- G. Approve the submission of PlanCon A and General Educational Specifications to the Pennsylvania Department of Education for the additions and alternation to Slatington Elementary School. **(Attachment #8)**

XI. LEGAL

- A. Approve to appoint the law firm of Steckel & Stopp as solicitors for the Northern Lehigh School District for 2010 at a retainer fee of \$1,750.00. There is no increase over last year's fee.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 26, 2009 and the LCTI Director's Report for September 2009.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 17, 2009.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT