



AGENDA

For The
Board of School Directors
Of The



Northern Lehigh School District



Regular Meeting
Monday, December 3, 2018
7:30 P.M.

Northern Lehigh School District
Administration Office Board Room
1201 Shadow Oaks Lane
Slatington, PA 18080

Executive Session
Administration Office
Conference Room
7:00 PM

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, December 3, 2018
Northern Lehigh Administration Building
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on November 12, 2018. (Minutes)
- B. Special School Board Meeting held on November 12, 2018. (Minutes)

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - > Approve School Board Committee Meeting Calendar for 2019 (Attachment #1)
- F. Student Representatives to the Board Report..... Mr. Preston Kemery
Ms. Madison Hoffman
- G. Solicitor's Report Attorney Keith Strohl
- H. Assistant to the Superintendent Dr. Tania Stoker
 - > Art Installation Dedication
- I. Business Manager's Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
 - > Act 1 Tax Levy Resolution
 - > PA Schools Work

J. Superintendent's Report..... Mr. Matthew J. Link

➤ McClure Co. Update

K. An executive session will be held at 7:00 p.m. in the Administration Office Conference Room.

IV. PERSONNEL

A. Rescind Resignation

Accept to rescind the resignation of Andrea Sicora from her position as Peters Elementary Emotional Support Paraprofessional that was originally approved at the November 12, 2018, board meeting.

B. Resignation

Accept the resignation of Elizabeth Doll from her positions as Middle School Cook's Helper and High School Detention Monitor, effective November 23, 2018.

C. Detention Supervisors

Approve to appoint the following list of people as Secondary Detention Monitors for the Senior High School for the 2018-2019 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked:

Eric DeAntonis

Stephen Reimert

D. Family Medical Leave

Approve the request of employee #3845 to take a medical leave of absence beginning on or about February 23, 2019 for the birth of a child. Employee is requesting to use accumulated sick and personal days. Upon exhaustion of eligible days, employee is requesting a twelve week family medical leave. Employee plans to return to her teaching position at the beginning of the 2019-2020 school year.

E. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: "a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) months of the third year of such service, as being satisfactory, shall thereafter be a professional employee" within the meaning of this article." Therefore, it is recommended to approve "professional employee" status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Amanda Bariana

F. Co-Curricular Appointment 2018-2019

Katherine Farber

Head Softball Coach

\$5,062.00

G. Co-Curricular Volunteer Resignation 2018-2019

Accept the resignation of Jeffrey Check from his position as volunteer Assistant Wrestling Coach.

H. Co-Curricular Volunteers 2018-2019

Cody Bowman	Assistant Wrestling Coach
Devin Glose	Assistant Boys' Basketball Coach

V. **POLICY**

A. Board Policy Second Reading

1. Approve school board policy #006 – Local Board Procedures - Meetings, as presented after second reading. (Attachment #2)
2. Approve school board policy #303 – Employees - Nepotism, as presented after second reading. (Attachment #3)
3. Approve school board policy #806 – Operations - Child Abuse, as presented after second reading. (Attachment #4)

VI. **CONFERENCES**

VII. **CURRICULUM AND INSTRUCTION**

VIII. **OLD BUSINESS**

IX. **NEW BUSINESS**

Early Retirement Incentive Plan for 2018-2019

Approve to develop an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2018-2019 school year.

X. **FINANCIAL**

A. Approve the Following List of Bills:

1. General Fund months of November & December, 2018
2. Cafeteria Fund months of November & December, 2018

B. Act 1 Tax Levy Resolution

**NORTHERN LEHIGH SCHOOL DISTRICT
BOARD OF DIRECTORS**

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Northern Lehigh School District index for the 2019-2020 fiscal year is 3.0%;

WHEREAS, the Northern Lehigh School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northern Lehigh School District for the 2019-2020 fiscal year by more than its index.

AND NOW, on this 3rd day of December, 2018, it is hereby **RESOLVED** by the Northern Lehigh School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2019-2020 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2019-2020 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2019-2020 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

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- C. The Board of Education approves to amend Financial Item M from the May 14, 2018 school board meeting to read; Per the recommendation of the Buildings and Grounds Committee, the Board of Education approves the McClure Company to complete all necessary planning and work for Option C with the addition of the Middle School Drop Ceiling and High School Science Labs, at a cost not to exceed \$11,951,474.
- D. Recommend to approve alternate _____ at a cost of _____ as an addendum to the Guaranteed Energy Savings Agreement dated May 14, 2018 with the McClure Company. Additional cost will be funded from additional investment earnings during the 2018-2019 school year and fund balance during the 2019-2020 school year.
- E. Approve the addendum to the Guaranteed Energy Savings Agreement to remove two locker banks and relocate them to the second floor at a cost of _____.

XII. LEGAL

Approve to appoint the law firm of Steckel & Stopp as solicitors for the Northern Lehigh School District for 2019. The hourly rate will be \$132.00 per hour for general services, litigation related services will be \$150.00 per hour, and the hourly rate for staff will be \$103.00 per hour. All rates represent a \$3/hour increase over last year's rates. Further approve the retainer fee for 2019 at \$2,050.00. There is no increase over last year's rate.

XIII. CORRESPONDENCE

XIV. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 15, 2018.

XV. RECOGNITION OF GUESTS

XVI. ADJOURNMENT