

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular Meeting**  
**Board Minutes**

**Slatington, PA**  
**February 12, 2024**

**Civility and Decorum** – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

**PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:00 p.m. on Monday, February 12, 2024, in the Northern Lehigh Administration Building Board Room..

**ROLL CALL** Members present: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

Members absent: None (0)

Non-members present: Mr. Matthew Link, Dr. Tania Stoker, Ms. Victoria Hanna, Ms. Jalah Cook, Mr. Christopher Mann, Mrs. Michele Dotta, Mrs. Nichole Fink, Mr. Bryan Geist, Mr. David Hauser, Mr. Eric Hill, Mr. David Jones, Mr. Eugene Marks, Mrs. Sherri Molitoris, Atty. Kristine Roddick, Dr. Lori Bali, Mr. James Schnyderite, and Mr. Michael Strohl.

**VISITORS** Approximately 1 visitor attended the meeting and forty-one visitors viewed the meeting.

**PUBLIC COMMENT** Dr. Link commented there is no one that has signed up to speak this evening.

Mr. Green commented no one has signed up to speak. Okay, thank you.

**APPROVE MINUTES** Mrs. Kulp made a motion, which was seconded by Mrs. Husack that the minutes of the regular board meeting held on January 8, 2024, be approved and ordered filed.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**SPECIAL BOARD REPORTS** Carbon Lehigh Intermediate Unit - Mrs. Husack commented Thank you, Mr. Green. The IU did have a board meeting in January, January 24th. We push our January board meeting a little later and we skip our February meeting due to the holidays, so our next meeting will be in March. But some updates that occurred in the January meeting, we did have board appreciation month. So the students presented all of the board members with small tokens of appreciation. We have little cactuses and things like that they made and pictures and things which is fantastic to see from our students. They try to do their best to get districts to get from their students, so really thank you for doing that and our students working to support the board. Also, we did receive our audit report for last year. Happy to say that it was a clean opinion from the auditors, so no findings in our audit report. We did have a presentation on the toy adaptive day. So the students use 3D printed switches that allow special needs students to be able to interact and use toys that any of our students here in our district or in our special needs area are able to play at the same level, so those toys are really cool. They do a fantastic job at creating them to have them all feel part of that program. We also presented the 2024 through 2027 three-year comprehensive plan that is in compliance with chapter 4 and includes professional development under Act 48, the

induction plan under chapter 49, and student services assurances under chapter 12. That is currently out for the 30-day public evaluation and review going on now, so feel free to go on to the website at cliu.org to go review that if you have any interest in that. And the last item I have, we will have our budget on tonight's agenda. Small decrease, please remember it's our general operating budget which does not include the services that our students would use for that, but just the operating and technology budget. So there's been no increase for our district and that's on our agenda for voting tonight and all 14 districts in the Carbon Lehigh Intermediate Unit are required to vote on our budget. Thank you very much.

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

Lehigh Career & Technical Institute - Mr. Fedorcha commented this past month we held our special olympics for our students. And I'm not going to take that away from our students because I know they're going to talk about that, so I will let that go to them. Anyway, we also have our budget going on this agenda tonight. The JOC unanimously passed the budget to go onto the boards, we do not pass the budget at the Vo Tech school, we have to have all 9 school district and 71 board members as the IU. So that is on the agenda tonight and hopefully we'll pass that. Just a point there, unlike the IU, we are having an increase and even to our district it is an increase. I'm happy to say the increase is to our benefit or mainly to the benefit of our students. We have more students this year going and we're also including for the first time in a number of years students to our academic center. So really it's increasing our budget, but it's for our kids just so you know that is part of our budget. The third thing is, because of the teacher shortage that's out there, we are going to put in a program at the high school level to teach students to prepare them to go into education courses to become teachers. So we're putting a new program into place next year. That's it.

Legislative Report - Mrs. Snyder commented I am going to just allow Sherri to report on that because it's all about the governor's budget.

Lehigh Carbon Community College - Mr. Green commented two points, first of all at our last meeting we went over our kind of revenue for the year and our projections. With the declining enrollment that I spoke about on several occasions, we're not going to generate the revenue that we had budgeted. However, the good news is with interest rates being up, we're getting more interest on all our investments. We also have some non-credited courses that we're teaching and those are profitable. So between some of the extra things, it looks like we will actually be able to come out with a balanced budget and not have to dip into any extra revenues. I don't know, but it looks pretty good at this point in time. The other thing is we had a presentation on low enrollment classes and I was shocked at some of the classes where they have thousands of jobs available in the area and we only have like four students taking them and it's like companies are actually coming in when the students are getting there and trying to sign them up. It was kind of eye opening that all those jobs were available and yet there's no students there to fill them, but oh well. We also looked at low enrollment classes where we might have a class with maybe 2 or 3 students and maybe Northampton has a class with 4 students or whatever so we're starting to partner with some of those schools. As long as you're in a school district in Lehigh County, you can go at the regular rate in Northampton County. You don't have to pay the non-resident rate. We're looking at partnering with some of the other colleges to do that, so those are the kind of things there. Our budget is also on there and unlike these other two, ours is actually a decrease. So, we'll make up for our losses. Thank you.

Committee Reports and/or Meetings

- > Minutes of the Technology/Buildings and Grounds Committee Meeting held on February 5, 2024, were distributed.
- > Minutes of the Education Committee Meeting held on February 5, 2024, were distributed.
- > Minutes of the Policy Committee Meeting held on February 5, 2024, were distributed.
- > Minutes of the Finance Committee Meeting held on February 5, 2024, were distributed.
- > Minutes of the Community Relations Committee Meeting held on February 5, 2024, were distributed.

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

Student Representatives to the Board Report - Ms. Victoria Hanna commented hello everyone, it's great to see you all again. Today, Jalah and I will inform you all about the activities going on at the high school and stuff that are going on with our athletics program. So to start, we had 3 LCTI Skills USA medal winners from NL. We had James Stock who won first place in mechatronics, Brayden Arnold who also won first place in motorcycle service technology and Jonathan Erkinger who won second place in power equipment technology. Congratulations to them because that's a great accomplishment to achieve. NL Theatre is putting on a production of Footloose the Musical and that will be from March 14th to the 17th. Tickets can be purchased online or at the door. We hope you decide to come out and support our NL Theatre Program. On Tuesday, January 29th, the induction ceremony for all National Honors Society members current and new ones were held to sign the NHS registry and for the new members to receive a certification. This dates back to 1929, the club, and as of now there is a total of 59 members which is great to see such high numbers with so many students participating in the school. Student council will hold a spring dance in the high school gymnasium on March 23 and they will also be having Mr. Northern Lehigh in the spring but the date is to be determined. This year's Senior-Junior Prom will be held at Twin Lakes on April 27th. That's all that I have for today and I'll pass it on to Jalah for the rest of the report. Thank you.

Ms. Jalah Cook commented good evening everyone. I'll be talking a little bit more about academic events and then I'll move onto the sports report. To start, LCCC will be having visits to the high school on February 19. The Army will also visit on February 13th as well as the Army National Guard on February 15th. January 23rd marked the beginning of the high school's new semester. That is all I have for academic events, now onto the sports report. Boys basketball team ended their season on Tuesday with their senior night who recognized senior, Nick Buzkirk. They finished their season with 2 and 10. Girls basketball team begin their playoff season. They had their quarter final league game on February 10th. They unfortunately lost, they finished fifth in their league and their league is currently 14-9 overall and 11-7 in leagues. Wrestling is currently 8 and 9. They have a dual against Salisbury this weekend. Individual tournament on February 23rd at Freedom and Liberty High School. Winter Awards night will be held on Monday, March 4th at 6:30 p.m. in the high school auditorium and the first day of Spring sports practice is also on Monday, March 4th. That's all I have for tonight, thank you.

Solicitor's Report - Attorney Roddick commented nothing tonight.

Business Manager's Report - Mrs. Molitoris commented thank you. Last week, Governor Shapiro presented his 2024-2025 school district budgets. Well actually, the state budget and basic education is within that budget. He is proposing a 13.62% increase or \$1.1 billion to basic education that will be funded through 2 different funding formulas. He also is proposing resetting the basic ed base amount back to what is the 2023-2024 amount. Currently, it goes back I believe to 26-27 or 27-28 school year, so they want to reset it to the 23-24 rate. Northern Lehigh's increase will be, if the Governor's budget passes as is, would be \$765,000.00 in additional revenue for basic education which would be a yearly amount of \$8.874 million in basic education funding for Northern Lehigh. He also proposed \$50 million dollar increase to special education. Northern Lehigh's increase in special education would be \$52,000.00 with the yearly amount of \$1.613 million. He also proposed \$50 million additional again for Safety and Security grant funded through the PCCD. He also proposed \$100 million for school mental health again for the 24-25 school year. \$300 million dollars for school environmental repairs and improvement grants. It represents 1.5 billion over five years. The big initiative that school districts are hopeful will go through is the state cyber tuition rate for cyber schools to be maxed at \$8,000 per year per student. That is to better align that actual cost that it costs to actual online education for students. So, hoping that he's able to get that pushed through. That's a significant savings for Northern Lehigh. We pay almost \$14,000 a year for basic ed funding for cyber, charter schools, so it would be a huge amount of money back to us. That's all I have on the state budget, more to come. Hopefully we get a budget passed prior to ours. I doubt that it'll happen, but we will build accordingly. Thank you.

Mr. Green commented thank you, Sherri.

Mrs. Kulp commented can I ask a question? I'm sorry, I was not at the committee meeting on Monday, but how many charter school students do we have?

**SPECIAL  
BOARD  
REPORTS**  
**(cont.)**

Mrs. Molitoris commented I don't have that number. Normally, it's somewhere in the hundred, but I can let you know. I will check that out and get back to you, Donna.

Mrs. Kulp commented I'm just curious what that was.

Mrs. Molitoris commented yes, no problem. That's both - that's between brick and mortar and cyber, charter.

Assistant Superintendent's Report - Dr. Stoker commented thank you. At the board member's places and for the public out at the table, we have our ESSER grant spending update. This is as of the end of January. With regard to ESSER 3, we've paid for salary and benefits for administration, our Technology Integration Specialist, kindergarten teacher, English Language Development Program teachers, paras, the nurse at Peters and also our mobile hotspots. For ESSER 3b, for learning loss, we paid for Navigate360, which is a program we can use for professional development for the Act 55 trainings that we are now mandated to do. We also purchased books for our middle school and high school library. For the afterschool monies under ESSER 3, we used that for tutoring mainly at the middle school and high school. Then we did not spend any money on the summer enrichment at this point. The second item I have under my report is the 24-25 middle school curriculum guide and the high school program of study. We ran those through our education committee and we look forward to the board's consideration of passing those this evening so we can begin to schedule our students at the high school coming up in March. Thank you very much.

Superintendent's Report - Mr. Link commented thank you, Mr. Green. Tonight I have some announcements and acknowledgments to share. First, I would like to share that last week was School Counselors Week. Our team of school counselors: Mrs. Kelly Kromer at Peters Elementary School, Mrs. Suzanne Mengel at Slatington Elementary, Mrs. Maggie Schaffer at the Middle School, and Mrs. Raquel Hoffert and Mrs. Allison Chruscia, I who's with us this evening, at the High School go above and beyond each day to support our students and their families. They do this well beyond academics, they do this to support our students socially, emotionally, and really with anything, any challenges that approach them or any successes that they want to share, they do this each and every day. So, thank you for all you do. This past week was also National Food Services Workers Week. I'd like to thank and acknowledge our entire food services department under the leadership of Mrs. Nichole Fink, who's here with us this evening as well, for all they do to make sure that our students have access to nutritious and enjoyable meals through the school year and also during the summer months. So again, thank you for all you do for our students and their families. This upcoming Thursday is School Police Officer Appreciation Day. So if you see Chief Jones or Officers Prebosnyak, Thomas or Nicosia, please be sure to thank them for their constant efforts to keep our students, employees and visitors safe and secure. We appreciate all they do. Next, I'd like to acknowledge our Northern Lehigh High School band members who represented the district in the 65th Annual Lehigh County Honors Band Concert earlier this month. This year, Andi Szwast, Steycie Rodriguez Delgado, Evan German, Joshua Weber, and Reece Johnson represented Northern Lehigh. Mr. David Carroll, our band director, also serves as the chairperson of the Lehigh County Honors Band Association. Of special note this year, his opening remarks so impressed the PA Music Educators Association representative that was in the audience unbeknownst to all of us that he made a special request for a copy of Mr. Carroll's speech so it could be published in the Association Statewide journal. Mr. Carroll spoke so eloquently about the power of music and I cannot do it justice, but the one statement within his speech was that music is the common language among all humanity. Just think about that for a second - music is the common language among all humanity. That really struck a chord with me and I find it to be completely true. So, congratulations to our students and to Mr. Carroll. Finally, I would like to acknowledge and thank two individuals in our audience tonight our student representatives, Victoria Hanna and Jalah Cook. Earlier this month, Northern Lehigh hosted the Greater Northern Lehigh Chamber of Commerce and President and the CEO of the Lehigh Valley Chamber of Commerce, Mr. Tony Iannelli. Victoria and Jalah gave a comprehensive update on all Northern Lehigh High School events and accomplishments for the entire building, but also calling out some individual students for their recent accomplishments. So they gave the district report in lieu of me giving it and they did a much better job that particular morning. The Chamber was very impressed with what is

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

happening in Northern Lehigh and in particular by the professionalism and poise of Victoria and Jalah. So thank you for representing our district so well, ladies. Mr. Green that concludes my report this evening.

**Executive  
Session**

Mr. Green commented we did have an executive session this evening that began at 6:00 p.m. We went over some personnel items and also looked at negotiations. Those are the two items. don't know if I need to announce this, but I will just so I don't get kicked from our solicitor. There will be a negotiations update immediately following the public meeting this evening, so just to let everybody know about that. Okay, any questions to this point? Alright, let's move to Personnel.

**PERSONNEL**

Mr. Green commented moving onto personnel, I would like to make a change to Personnel A. 1. The position is not cafeteria helper, it's cafeteria monitor. Now there's no money change or anything like that so it's something we can certainly change at a meeting.

Mr. Fedorcha made a motion, which was seconded by Mr. Christman, that the Board of Education approves a motion to approve personnel items A through L:

**Resignation  
/Retirement  
B. Dietrich**

Accept the resignation of Beth Dietrich from her position as Cafeteria Monitor at Peters Elementary School, effective at the end of the work day on January 25, 2024.

**T. Beltz**

Accept the resignation of Tina Beltz from her position as Cafeteria Hall Monitor at Northern Lehigh High School, effective at the end of the day January 31, 2024.

**A.Hower**

Accept the resignation of Amy Hower from her position as Cook's Helper at Slatington Elementary School, effective at the end of the day February 6, 2024.

**J. Taylor**

Accept the resignation of Janelle Taylor from her position as Paraprofessional at Northern Lehigh High School, effective at the end of the day on January 11, 2024.

**C. Schaller**

Accept the resignation of Crystal Schaller from her position as Cook's Helper at Northern Lehigh Middle School, effective at the end of the day February 8, 2024.

**Appointment  
Instructional**

1. Maisha Utterbach Professional Employee
  - Assignment: Secondary Special Education Teacher
  - Salary: \$63,875 (Step 4 Masters on the 2023-2024 CBA Salary Schedule)
  - Effective: Upon release from current employer

**Appointment  
Non-Instructional**

1. Crystal Schaller \*
  - Assignment: High School Office Paraprofessional
  - Salary: \$14.72/hour
  - Effective: February 9, 2024
  - \*60 Working Day Probationary Period
2. Rose McDaniel \*
  - Assignment: Cook's Helper
  - Salary: \$14.00/hour
  - Effective: February 9, 2024
  - \*60 Working Day Probationary Period
3. Debbie Smith \*
  - Assignment: Cook's Helper
  - Salary: \$14.00/hour

**PERSONNEL**  
**(cont.)**

Effective: February 12, 2024

**\*60 Working Day Probationary Period**

4. Brandi Lee \*

Assignment: Cook's Helper  
 Salary: \$14.00/hour  
 Effective: February 19, 2024  
**\*60 Working Day Probationary Period**

5. Elizabeth Sabo \*

Assignment: Cook's Helper  
 Salary: \$14.00/hour  
 Effective: On or about February 19, 2024  
**\*60 Working Day Probationary Period**

6. Michelle Schramel \*

Assignment: Special Education Paraprofessional  
 Salary: \$16.39/hour - 5.75 hours  
 Effective: February 12, 2024  
**\*60 Working Day Probationary Period**

7. Autumn Fink \*

Assignment: Special Education Paraprofessional  
 Salary: \$16.39/hour - 5.75 hours  
 Effective: 2023-2024 School Year  
**\*60 Working Day Probationary Period**

Administrative  
 Transfer

1. Josh Reimer

From: Custodian Second Shift  
 Assignment: Custodian Dayshift  
 Salary: No change in salary  
 Effective: February 13, 2024

Family Medical  
 Leave of Absence  
 #7390

1. Approve the request of employee #7390 to continue their family medical leave of absence for the birth of a child, from February 21, 2024 until March 22, 2024. Employee plans to return to their position on or about March 25, 2024.

Rescind Co-Curr-  
 ular Appointment

1. Rescind the motion appointing Ryan Fegley as the Asst. Baseball Coach that was approved at the November 13, 2023, school board meeting.

Rescind Game  
 Worker

1. Rescind the motion appointing James Yadush as a Game Worker that was approved at the August 14, 2023, school board meeting.

Co-Curricular  
 Appointments  
 2023-2024

Zachary Williams	Spring Intramurals Net Sports	\$1,000
Daniel Caruso	Head Softball Coach	\$5,608
Jason Reinhard	Asst. Softball Coach	\$3,435

Co-Curricular  
 Volunteers  
 2023-2024

Alexandra Powell-Rentschler	Asst. Middle School Soccer Coach
James Yadush	Game Worker

Game Workers  
 2023-2024

Motion to appoint the following individuals as a Game Worker for the 2023-2024 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2023-2024 Supplemental Personnel Salary Schedule:

Samuel Yadush

**PERSONNEL****(cont.)**

Substitute

Non-Instructional Motion to appointment of the following individuals as substitute secretary and/or substitute paraprofessionals for the 2023-2024 school year at the 2023-2024 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Tina Beltz

Substitute -  
Instructional

Motion to renew the appointment of the following individuals as substitute teachers for the 2023-2024 school year at the 2023-2024 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Darla Stewart - Guest Teacher  
John Sipko - Guest Teacher  
Tanya Williams - Health and Physical Education

Appoint  
Personnel

Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from February 13, 2024 through the next regularly scheduled board meeting.

Salary  
Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a mid-year salary increase for the remainder of the 2022-2023 school year:

Shannon Jones  
From: Step 4B+24  
To: Step 4M

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

Dr. Link commented Mr. Green, if I may. I see with us this evening that we have one of our newest employees here, Mrs. Maisha Utterbach. Mrs. Utterbach will be joining the special education faculty at the middle school. So congratulations and welcome.

**POLICY**

Mr. Fedorcha made a motion, which was seconded by Mrs. Williams, that the Board of Education approves the following policy item A:

Board Policy  
Second Reading

Approve school board policy #116 - Tutoring - Programs, as presented after the second reading.

Approve school board policy #815 - Acceptable Use of Internet, Computers and Network Resources - Operations, as presented after the second reading.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**CONFER-  
ENCES**

Mrs. Snyder made a motion, which was seconded by Mr. Christman, that the Board of Education approves the following conference items:

- M. Dotta Michele Dotta - PDE Annual Conference - February 28-March 1, 2024 - Hershey, PA- Registration: \$265- Lodging: \$221.44 - Travel: \$105.86 - Meals: \$100- Total Approximate Cost: \$692.30 - Funding: Special Education Budget.
- S. Green Shawn Green - PSLA Annual Conference - April 11-13,2024- Pocono Manor, PA- Registration: \$250- Lodging: \$344- Travel: \$60.30- Meals: \$140- Total Approximate Cost: \$794.30 - Funding: Peters/Slatington Elementary Budget.
- D. Hauser David Hauser - PA SAP Annual Conference - February 25-26, 2024- State College, PA- Registration: \$235- Lodging:\$187- Travel: \$223.78- Meals: \$0- Total Approximate Cost: \$645.78 - Funding: Middle School Budget.
- T. Weaber Tim Weaber - PA SAP Annual Conference - February 25, 2024 - State College, PA - Registration: \$0 - Lodging:\$0 - Travel: \$213.06 - Meals: \$ - Total Approximate Cost: \$213.06 - Funding: Middle School Budget.
- K. Tiedeman Krystle Tiedeman - PSLA Annual Conference - April 11-13, 2024- Pocono Manor, PA- Registration: \$225- Lodging: \$516- Travel: \$57.21- Meals: \$0- Total Approximate Cost: \$1798.21 - Funding: High School Budget.
- G. Wilder Gabryella Wilder - 2024 National Science Association Conference - March 20-24, 2024- Colorado Convention Center - Denver, Colorado- Registration: \$0 - Lodging: \$772 Travel: \$0 - Meals: \$190 - Other: \$723 - Total Approximate Cost: \$1685 - Funding: Assistant Superintendent's Professional Development Budget.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**CURRIC-  
ULUM AND  
INSTRUC-  
TION**

Mr. Christman made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

- A. As per the recommendation of the administration and Education Committee, approve the Middle School Curriculum Guide for the 2024-2025 school year, as presented.
- B. As per the recommendation of the administration and Education Committee, approve the High School Program of Study for the 2024-2025 school year, as presented.
- C. As per the recommendation of the administration, approve the service contract between the Northern Lehigh School District and the Colonial Intermediate Unit 20 to provide one-on-one teacher services through the end of the 2023-2024 school year, at a cost not to exceed \$31,343.93.
- D. Approve to authorize proper officials to execute an Affiliation Agreement between Northern Lehigh School District and Lehigh University for a teacher preparation program. This program allows students at Lehigh University to student teach in our district in order for them to complete their practicum hours needed for graduation.



**CURRIC-  
ULUM AND  
INSTRUC-  
TION**  
(cont.)  
Induction  
Program

- E. Induction Program  
Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2023-2024 school year:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Megan Starner	Maisha Utterbach	\$200.00

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**NEW  
BUSINESS**

Mrs. Frantz made a motion, which was seconded by Mr. Chrstman, that the Board of Education approves the following new business item:

- Restructure Committees A. Motion to restructure committee meetings as follows:

<b>Committee</b>	<b>Chair</b>	<b>Co-Chair</b>	<b>Administrative Liaison</b>
Finance	Donna Kulp	Natalie Snyder	Director of Business Affairs & Human Resources
Technology	Rhonda Frantz	Chad Christman	Director of Technology
Buildings & Grounds	Gary Fedorcha	Rhonda Frantz	Director of Operations
Education	Robert Kern	Gary Fedorcha	Assistant Superintendent
Policy	Gale Husack	Angela Williams	Assistant Superintendent
Community Relations	Angela Williams	Donna Kulp	Superintendent
Extra & Co-Curricular	Chad Christman	Gale Husack	Athletic Director
Curriculum	Natalie Snyder	Robert Kern	Director of Educational Technology, Curriculum & Instruction

Mr. Green commented we are looking to restructure the committees and this is something that I've been thinking about for a while. We have 8 members and 6 committees and 6 doesn't divide by 8. If you go to a vice-chair, 12 doesn't work with 8. So we kind of split a couple of committees, made a few changes and we're now looking at having 8 committees so there's cooperation for all board members. Everybody get a chance to be chair, to be co-chair, to work with the administrator on that committee. I guess it's just the hope on my part that we all work together, we all get along, we don't start acting like Harrisburg and Washington and things like that. Everybody's equal and everybody gets a shot. Hopefully we can get a motion to approve that item.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)  
Motion carried.

**FINANCIAL**

Mr. Fedorcha made a motion, which was seconded by Mr. Christman that the Board of Education approves the following financial items A through N:

Mr. Green commented I am looking to approve all the financial items except for K.

**FINANCIAL****(cont.)**

Financial Reports

Approve the Following Financial Reports:

1. NLSD Investments for the month of January 2024
2. General Fund Account month of January 2024
3. Cafeteria Fund Account month of January 2024
4. NLHS Student Scholarship Account month of January 2024
5. NLHS Student Activities/Clubs Account month of January 2024
6. NLMS Student Activities/Clubs Accounts month of January 2024

List of Bills

Approve the Following List of Bills:

1. General Fund months of January and February, 2024
2. Cafeteria Fund months of January and February, 2024
3. Capital Construction months of January and February, 2024

Lehigh Carbon Community College 24-25 Budget

Approve a resolution regarding the 2024-2025 Lehigh Carbon Community College Sponsor Contribution Budget. Total expenditures equal \$61,548,781 which represents an increase of \$1,649,226 or 2.8% over the 2023-2024 budget. Northern Lehigh's share of the total budget is 166,703, a decrease of \$4,676 or -.2.7%.

Carbon

Lehigh Intermediate Unit 24-25 Budget

Approve a resolution regarding the 2023-2024 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$3,619,735 an increase of \$119,864 over the 2023-2024 budget. Northern Lehigh's share is proposed to be \$17,554, a decrease of \$104 from the 2023-2024 budget.

Lehigh Career &amp; Technical Institute 24-25 Budget

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and & Academic Center expenditures for the 2024-2025 school year. The general fund budget total is \$31,964,195.00 an increase of \$1,260,182. Northern Lehigh School District's portion of the 2024-2025 general fund budget is \$1,393,281, an increase of \$26,671. The expenditures for the Academic Center budget for the period of July 1, 2024 through June 30, 2025 total \$2,525,433, an increase of \$194,644. Northern Lehigh School District's portion of the 2024-2025 Academic Center budget is \$23,327. This amount represents the first year payment based on a 5 year rolling average of student enrollment beginning with the 2023-2024 school year.

Membership Greater L.V. Chamber

Approve to allow administration to continue membership in the Greater Lehigh Valley Chamber of Commerce at a fee of \$464.00 for the 2024-2025 school year, to be paid from the Superintendent's budget.

Audit Report

Accept the 2022-2023 audit and management report for the single audit ending June 30, 2023. A copy of the audit was distributed to all board members prior to this evening's meeting.

NRG Extended Contract

Per the recommendation of administration and the Technology/Buildings and Grounds Committee, approve the extended contract with NRG for software and firmware updates and repairs, at a one time cost of \$6,703, funding through the Buildings and Grounds Department budget.

IntegraOne Mini-Bid wireless network

As per the recommendation of administration and the Technology/Building and Grounds Committee, approve awarding the PEPPM Mini-Bid proposal from IntegraOne for \$213,133.00 to replace and upgrade our district-wide wireless network infrastructure, contingent upon receiving E-Rate funding. Additional cost over the E-Rate funding will be funded from Assigned Technology Fund Balance.

IntegraOne Mini-Bid Network Firewall

As per the recommendation of administration and the Technology/Building and Grounds Committee, approve awarding the PEPPM Mini-Bid proposal from IntegraOne for \$66,209.00 to replace and upgrade our network security firewall, contingent upon receiving E-Rate funding. Additional cost over the E-Rate funding will be funded from Assigned Technology Fund Balance.

**FINANCIAL****(cont.)**

- Preferred As per the recommendation of administration, approve Preferred EAP as the district's employee EAP assistance benefit plan administrator at a cost of \$6.15 per employee.
- T-Mobile Project 10Million As per the recommendation of administration and the Technology/Building and Grounds Committee, approve the T-Mobile Project 10Million agreement to provide Internet hotspots for sixty months funded through the Technology Department budget.
- Powerschool Special Programs As per the recommendation of administration and the Education Committee, approve the Powerschool Special Programs agreement per the attached quote, funded through the Special Education Department budget.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mr. Fedorcha commented and thank you to the board for approving the LCTI budget.

Mrs. Kulp made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following financial item K.

- Washington Twsp. Tax Collector Approve the resolution to appoint Ashley Wilk as Washington Township Tax Collector, effective February 1, 2024 due to the resignation of Sally Mantz.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mr. Robert L. Kern, Jr., and Mrs. Angela Williams (6)

NAY: Mrs. Gale N. Husack, Mrs. Donna M. Kulp, Mrs. Natalie Snyder (3)

Motion carried.

**LEGAL**

Mr. Fedorcha made a motion, which was seconded by Mrs. Snyder, that the Board of Education approves the following legal item:

- Expulsion Hearing Waiver #2390268 The Board agrees to expulsion hearing waiver for Student #2390268. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

- Expulsion Hearing Waiver #2990158 The Board agrees to expulsion hearing waiver for Student #2990158. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

**CORRESPONDENCE**

Mr. Green commented I think I'll turn this over to our secretary.

Mrs. Husack commented I do have two items of correspondence. The first, if anybody is interested, Lehigh Carbon Community College, there is an open candidate for Trustee At-Large. If anybody has any interest, we are to return nominations of who we would choose as a candidate by March 15th, so please visit Mr. Green or Dr. Link.

**CORRESPONDENCE**

Mr. Kern commented can we make a nomination publicly?

Mr. Green commented each school district has the right to appoint one individual. This is at-large, so it can be anywhere in the college. It doesn't need to be from our district, but it certainly can be. And yes, we can take a motion tonight and move forward with it, if somebody wants to nominate someone.

Mr. Kern commented I'd like to nominate Gary Fedorcha.

Mr. Green commented okay, Gary has been nominated. Are there any other nominations? Mr. Fedorcha has been nominated, are there any other nominations? Hearing none, is there a motion to close nominations?

Mr. Kern made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves to close nominations.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)

Motion carried.

Mr. Green commented okay, based on that, I ask the secretary to complete the necessary paperwork. I think they send it to you, if they didn't already.

Mrs. Husack commented I believe so, yes I have that.

Mr. Green commented okay, if you would complete the necessary paperwork and return it as requested. Thank you very much everyone for your participation.

Mrs. Husack commented we did receive another correspondence and it is from the Slatington Public Library in regards to their 2023 annual report and their budget is included in the letter. So, if anybody would like to see it, we do have that on file. Thank you.

Mr. Green commented thank you. Any other correspondence?

Mrs. Husack commented no.

**INFORMATION**

Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on November 2, 2023 and December 7, 2023.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 18, 2023.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 13, 2023 and Reorganization Meeting held on December 13, 2023

**RECOGNITION OF GUESTS**

Mr. Green commented are there any guests that want to be recognized? No? Okay.

**ADJOURN-  
MENT**

Mr. Christman made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mr. Chad Christman, Mr. Gary S. Fedorcha, Mrs. Rhonda Frantz, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Robert L. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Natalie Snyder, and Mrs. Angela Williams (9)

NAY: None (0)

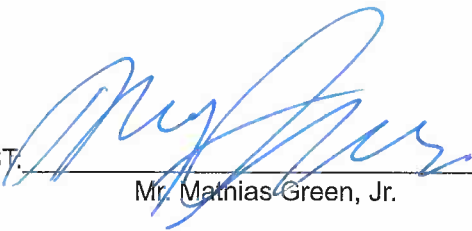
Motion carried.

Respectfully submitted,



Gale N. Husack  
Secretary

ATTEST



President

Mr. Mathias Green, Jr.

**BOARD APPROVED**

**MAR 11 2024**

**Northern Lehigh  
School District**