

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
September 8, 2014

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:47 p.m. on Monday, September 8, 2014, in the Administration Office Board Room.

ROLL CALL

Members present: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mr. Raymond J. Follweiler, Jr., Mr. Mathias J. Green, Mrs. Natalie J. Green, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, and Mr. Edward E. Hartman (9)

Members absent: (0)

Non-members present: Mr. Jeffrey Bachman, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Paul Leonzi, Mr. Michael Michaels, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mr. Scott Pyne, Mrs. Tanya Simms, Atty. Charles Stopp (District Solicitor), and Mr. Robert Vlasaty.

VISITORS

Approximately five visitors attended the meeting in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the minutes of the regular school board meeting held on August 11, 2014 be approved and ordered filed.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)

NAY: None (0)

SPECIAL BOARD REPORTS

Legislative Report – Mr. Williams reported that later in the agenda is the election of PSBA Officers. Mr. Williams recommended the following individuals: President-elect – Mr. Charles Ballard, Vice President and Treasurer there is only candidate, and At-Large representative – Mr. Michael Faccinnetto. Mr. Williams added that the people he recommended are all from local school districts.

Student Representatives to the Board Report – Ms. Gavin Kemery distributed the written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Nicholas announced that Lehigh Carbon Community College recently gave away furniture to any district that was in need. Several teachers asked to have desks replaced with tables and chairs and their requests were fulfilled. Mrs. Nicholas thanked the Community College via email, but she asked Mr. Green to also pass on how appreciative we are of the furniture.

Mrs. Nicholas reported that on Tuesday, September 16 and Thursday, September 18, 2014 there will be parent/student workshops on how to use the new eBook system.

Business Manager's Report - Mrs. Frantz reported that the local auditors will be here tomorrow and they will be here for the week to finish the 2013-2014 audit. The board will be notified of the time and date of the exit meeting.

Superintendent's Report - Mr. Michaels reported that the third day enrollment numbers are in the board packet.

Mr. Michaels announced that there are several teachers out at the high school and one at the middle School with serious illnesses. Please keep them in your thoughts.

Mr. Michaels reported that in executive session, the board members were given whole grain cookies made according to the new mandated dietary regulations. Mr. Michaels added that the students at the high school told him they would rather not eat lunch than eat what is being served. Mrs. Bahnick reported that some of the schools are pulling out of the program because it is costing us more to provide these meals.

**SPECIAL
BOARD
REPORTS
(cont.)**

Mr. Michaels asked Mrs. Green to elaborate on the Month of Caring. Mrs. Green announced that last year it was decided to do a Month of Caring benefiting the American Cancer Society. Mrs. Green displayed the shirts available for sale. Order forms are available from Mrs. Sherri Molitoris.

Mr. Hartman reported that an executive session was held prior to tonight's meeting.

PERSONNEL

Mr. Fedorcha made a motion, which was seconded by Mr. Follweiler, that the Board of Education approves the following personnel items:

Resignation A. Shoemaker Accept the resignation of Angela Shoemaker from her position as instructional aide at the Senior High School effective August 18, 2014.

Appointment Non-Instructional Lisa Fisher*
Assignment: Emotional Support Special Education Aide at Senior High School
Salary: \$11.40 Per Hour Monday-Friday, 9:00 a.m. – 1:30 p.m. up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
Effective: September 16, 2014
* Pending Verification of Missing Personnel File Items
*60 Day probationary period ending December 15, 2014

Family Medical Leave Approve the request of employee #3700 to take a twelve week Family Medical Leave beginning on August 18, 2014, for her own medical reasons. Employee will be using sick days in conjunction with her family medical leave. Employee plans to return to her current position upon release from her physician.

Unpaid Leave Approve an unpaid leave of absence for employee #6922 effective August 25, 2014. She plans to return to her current position upon medical release from her physician.

Rescind Co-Curricular Appointment Rescind the appointment of Christopher Lalik in the amount of \$4,650.00 from his position as Assistant Wrestling Coach (JH) for the 2014-2015 school year which was originally approved at the April 14, 2014 board meeting.

Co-Curricular Appointments 2014-2015	Michael Lehtonen	Freshman Class Advisor	\$ 651.00
	Amy Zeiser	Freshman Class Advisor	\$ 651.00
	Ray Lenhart*	Assistant Boy's Basketball Coach	\$4,558.00
	Brett Martinez	Assistant Wrestling Coach	\$4,650.00
	Kate Pluchinsky	National Honor Society	\$ 512.00
	* Pending Verification of Missing Personnel File Items		

Game Workers 2014-2015 Approve the following list of people as Game Workers for the 2014-2015 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2014-2015 Supplementary Personnel Salary Schedule.

Barry Herman

Salary Adjustments Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2014-2015 school year:

Everly Kesack
From: Step 6B+24
To: Step 6M

PERSONNEL**(cont.)**

Co-Curricular Volunteers 2014-2015	Jamie Farber Christopher Lalik Derek Long	Refreshment Stand Volunteer Assistant Wrestling Coach Assistant Football Coach	
Unpaid Volunteers	Margaret Blose Sharon Karpiszin Janet McKelvey Patricia Bollinger	Lori Beth Guelcher Joanne Perich Nancy Wagner Karen Haberern	JoAnne Sipos Erica Szwest Sheila White Andrea Fella
Artistic Dir. Fall Play/ Musical S. Shuey	Approve Stephen Shuey as Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Artistic Director will be \$2,000 to be paid out of the HS Spring Student Activities Fund. The Artistic Director will be responsible for and overseeing all persons involved with set design and construction, costuming, lighting, sound, etc., determined by the HS Principal and Production Director.		
Asst. Director Fall Play/ Musical A. Kern	Approve Andrew Kern as Assistant Director for the Fall Play/Spring Musical for the NLHS Student Theatre Group. Stipend for the Assistant Director will be \$500.00 and be paid out of the HS Student Activities Fund.		
Senior High Administrative Detention Supervisor P. Ingles	Approve to appoint Patricia Ingles as the Administrative Detention Supervisor in the senior high school. She will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2014-2015 school year that warrants detention coverage. Salary will be \$20.00 per hour worked.		
Saturday Detention Monitor P. Ingles	Approve to appoint Patricia Ingles as the Secondary Saturday Detention Monitor for the the middle school and senior high school for the 2014-2015 school year, working 3 hours every Saturday that warrants detention coverage. Salary will be \$20.00 per hour worked.		
Substitute Detention Supervisor	Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2014-2015 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.		
	Michael Lehtonen		
Substitute Saturday Detention Monitor	Approve to appoint the following list of people as Substitute Secondary Saturday Detention Monitors for the middle school and senior high school for the 2014-2015 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.		
	Kelly Follweiler Michael Lehtonen		
Substitute- Instructional	Approve the following substitute teachers for the 2014-2015 school year at the 2014-2015 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:		
	Melissa Frederickson* - Art K-12 Jolynn Gazo – CLIU Guest Teacher Bronwyn Green – Health & Physical Education Ines Heuser – CLIU Guest Teacher Alexis Lloyd* - Special Education K-8, Elementary K-4 Seth McLaughlin – CLIU Guest Teacher Gabriele Pergosky* - Elementary Grades 4-6, Math & Science Grade 7-8 Erwin Prutzman – Business & Technology Education Patricia Sottolano – CLIU Guest Teacher		
	*Pending Verification of Missing Personnel File Items		

PERSONNEL**(cont.)**

Substitute- Non-Instructional Aides/Secretary Approve the following individuals as substitute secretaries/aides for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Laura Olinger* Anthony Thomas
Rosetta Strohl

***Pending Verification of Missing Documents**

Cafeteria Workers Approve the following individuals as substitute cafeteria workers for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Rosa George Anthony Thomas
Brittany Keyser* Barbara Tobisch*
Laura Olinger*

***Pending Verification of Missing Documents**

Custodians Approve the following individuals as substitute custodians for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Rosetta Strohl
Anthony Thomas
Matthew Walters

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams and Mr. Hartman (9)

NAY: None (0)

POLICY**Board Policy
First Reading**

Mr. Williams made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following policy items:

Approve school board policy #319 – Administrative Employees – Outside Activities, as presented after first reading.

Approve school board policy #419 – Professional Employees – Outside Activities, as presented after first reading.

Approve school board policy #519 – Non-Professional Employees – Outside Activities, as presented after first reading.

**Board Policy
Second Reading**

Approve school board policy #102 – Programs – Academic Standards, as presented after second reading.

Approve school board policy #105 – Programs – Curriculum, as presented after second reading.

Approve school board policy #217 – Pupils – Graduation, as presented after second reading.

**Special Education Agreement
Palmerton S.D.**

Approve to authorize proper officials to enter into an agreement for three Northern Lehigh School District special education students to attend Palmerton Area School District in accordance with the promises and covenants contained in the agreement. This agreement is effective for the 2014-2015 school year.

**Special Education Agreement
Northwestern Area S.D.**

Approve to authorize proper officials to enter into an agreement for one Northwestern Area School District special education student to attend the Northern Lehigh School District in accordance with the promises and covenants contained in the agreement. This agreement is effective August 25, 2014 through June 20, 2015.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp,
Mr. Williams and Mr. Hartman (9)

NAY: None (0)

CURRICULUM AND INSTRUCTION

Mr. Distler made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following curriculum and instruction item:

E.Stroudsburg University Student Teacher Agreement 2014-2019

Approve to authorize proper officials to execute an Affiliation agreement between Northern Lehigh School District and East Stroudsburg University for a teacher preparation program. This program allows students at East Stroudsburg University to student teach in our district in order for them to complete their practicum hours needed for graduation. This agreement will commence on July 1,2014 and will end on June 30, 2019.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)

NAY: None (0)

NEW BUSINESS

Mr. Keegan asked that item B, Election of PSBA Officers, be voted on separately. Mr. Williams made a motion, which was seconded by Mr. Keegan, that the Board of Education approves the following new business items:

Summary Offense Notices

Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2014-2015 school year:

Mr. Paul Leonzi – Peters Elementary School Principal
Mr. Scott Pyne – Slatington Elementary School Principal
Mrs. Jill Chamberlain – Middle School Principal
Mr. Robert Vlasaty – High School Principal
Ms. Tanya Simms – High School Assistant Principal

District Goals 2014-2015

Approve the Northern Lehigh School District Goals for the 2014-2015 school year.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)

NAY: None (0)

NEW BUSINESS (cont.)

Regarding election of PSBA Officers, Mr. Keegan asked if each position could be voted on separately. Mr. Williams stated that last year was the first year we had to formerly elect officers.

Mr. Williams made a motion, which was seconded by Mr. Green, that the Board of Education approve the following nominations for PSBA President-elect. The other candidate is Kathy Swope.

PSBA Officers President-elect

RECOMMEND That the Board of Education votes for Chuck Ballard as President-elect of the Pennsylvania School Boards Association, effective January 1, 2015 through December 31, 2015.

YEA: Mr. Distler, Mr. Fedorcha, , Mr. Green, Mrs. Green, Mrs. Kulp, Mr. Williams and Mr. Hartman (7)

NAY: Mr. Follweiler, Mr. Keegan (2)

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the Board of Education approve the following nominations for PSBA Vice President and Treasurer:

V.President

RECOMMEND That the Board of Education votes for Mark Miller as Vice President of the Pennsylvania School Boards Association, effective January 1, 2015 through December 31, 2015.

Treasurer

RECOMMEND That the Board of Education votes for Otto Voit III as Treasurer of the Pennsylvania School Boards Association, effective January 1, 2015 through December 31, 2015.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)

NAY: (0)

**NEW
BUSINESS
(cont.)**

Mr. Williams made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approve the following nominations for PSBA At-Large Representative. The other candidates are Robert Schwartz and Edward Cardow.

At Large Representative **RECOMMEND** That the Board of Education votes for Michael Faccinetto At Large Representative of the Pennsylvania School Boards Association, effective January 1, 2015 through December 31, 2015.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)
NAY: (0)

Mr. Michaels asked that next year we have a ballot for each board member and he asked that the board members communicate with Mr. Williams. Mr. Fedorcha asked if anybody is interested in going to the PSBA conference. Mr. Williams stated that if anybody would like to go, please let him know.

FINANCIAL

Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp to approve the following Financial items:

List of Bills

Approve the Following List of Bills:
General Fund months of August and September, 2014
Refreshment Stand month of August, 2014
Cafeteria Fund month of August, 2014

Bio Diesel Fuel Tank Wagon Delivery PA Dept. of General Serv. Fluctuating Rate

Bio Diesel Fuel Tank Wagon Delivery – Will utilize Commonwealth of Pennsylvania Department of General Services bid to purchase tankwagon deliveries of heating oil at a fluctuating rate.

Per Capita Abatements/ Exonerations

Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)
NAY: (0)

LEGAL

Attorney Stopp asked that executive session continue after the board meeting.

Attorney Charles Stopp swore in new student representative, Gavin Kemery.

**INFOR-
MATION**

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 25, 2014 were distributed.

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on July 21, 2014 were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on July 10, 2014 were distributed.

**RECOGNI-
TION OF
GUESTS**

Ms. Sharon Hartman, Washington Township, suggested having a donation bucket at the games for the Month of Caring for other schools to get involved. Mrs. Green thanked her for the suggestion and stated there will be a donation bucket and pins and wristbands will also be sold.

**ADJOURN-
MENT**

Mr. Follweiler made a motion, which was seconded by Mr. Fedorcha, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:13 p.m.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Follweiler, Mr. Green, Mrs. Green, Mr. Keegan, Mrs. Kulp, Mr. Williams and Mr. Hartman (9)

NAY: (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman