

NORTHERN LEHIGH SCHOOL DISTRICT

Board Minutes

Slatington, PA
December 9, 2002

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:30 p.m. on Monday, December 9, 2002 in the boardroom of the Slatington Elementary School.

ROLL CALL Members present: Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (7)

Members absent: Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr. (2)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne B. Fedorcha, Mr. Philip Bertolino, Mr. Christopher Iacobelli, Dr. Linda Marcincin, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. David Papay, Mr. Brian Geiger, Mr. Bernard Rockovich, Mr. Jeffrey Bachman, and Mrs. Doneta J. Merkle

VISITORS Approximately five visitors attended the meeting in addition to Sharon Minnich, reporter for The Times News.

APPROVE MINUTES A motion was made by Mr. Newhard, with a second made by Mrs. Geronikos, that the minutes of the regular school board meeting held on November 4, 2002 and the regular school board meeting held on November 11, 2002 be approved and ordered filed.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

SPECIAL BOARD REPORTS All board members received copies of the minutes of the Finance Committee meeting held on November 25, 2002 and the minutes of the Technology/Buildings and Grounds Committee meeting held on December 4, 2002.

Mr. Dorshimer once again reminded everyone that the Finance Committee will meet on Thursday, December 19. This meeting was originally scheduled for Monday, December 23.

Student Representatives To The Board Report – Amberly Gable gave her Student Representative report and also gave a report for Nicholas Sander who was not in attendance at the meeting.

Federal and Other Programs -- Mrs. Lynne B. Fedorcha
Mrs. Fedorcha continued to report on “No Child Left Behind” touching on Title I paraprofessionals. She also distributed a written Director of Curriculum and Instruction Report and highlighted it’s contents.

Superintendent’s Report -- Dr. Nicholas P. Sham, Sr.

1. Dr. Sham informed the board about CPETracker, a new Act 48 software package the district will be utilizing in place of the current software REGISTRAR.
2. He discussed new course proposal costs at the high school.

Executive
Session

An Executive Session was held at 7:00 p.m. preceding the meeting to discuss legal issues.

PERSONNEL A motion was made by Mrs. Geronikos, with a second made by Mrs. Escott, that the Board of Education approve the following personnel items:

Appointment Kimberly Wagner
 Assignment: Cafeteria/Hall Monitor in the Middle School – Replacing Tamra Yesik, who resigned.
 Salary: \$8.64 Per Hour/3 ½ Hours Per Day
 Two Days Out Of Every 6 She Will Work 6 ½ Hours Per Day
 Effective Date: December 3, 2002
 *She will serve a 60-Day probationary period.

Substitutes- Approve the following substitute teacher(s) for the 2002-2003 school year at the substitute teacher
 Instructional rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

John Sitaras – All Subject Areas
 John Benson – All Subject Areas

Volunteer Approve to appoint Kevin Fenstermaker as an unpaid volunteer wrestling coach for the 2002-2003
 Coaches season. (Pending Certification of Clearances)

Approve to appoint Christopher Baumann as an unpaid volunteer wrestling coach for the 2002-2003 season. (Pending Certification of Clearances)

Terminate Approve to terminate the employment, and dismiss Mr. Lee Mack from his position as night
 Employment Of Lee Mack custodian at the Slatington Elementary School, effective December 3, 2002.

Salary Adjust- Approve to adjust the following 2002-2003 salaries by 3%, retroactive to July 1, 2002:
 ments For Jane Distler
 2002-03 Richard Hofmann

Approve to adjust the 2002-2003 salary by 2%, retroactive to July 1, 2002, for Paul Horner.

Approve to increase the 2002-2003 salary of Ronald Klevenhagen by \$505.00.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
 Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

POLICY A motion was made by Mr. Newhard, with a second made by Mrs. Ganser, that the Board of Education approve the following items listed under Policy:

Conferences Approve the request of Rhonda Frantz and Sherri Molitoris to attend an EDUNET “End of Year Payroll Seminar” in Carlisle, PA on December 6, 2002. Expenses for this conference include \$95.00 each for registration, \$10.00 each for meals, \$60.00 for travel for a total cost of \$270.00.

Approve the request of Brian Geiger to attend a Pennsylvania Association of School Business Officials conference at Seven Springs, PA from March 18-21, 2003. Expenses for this 48th Annual Conference & Exhibits include \$220.00 for registration, \$175.20 for travel, \$528.00 for lodging for a total cost of \$923.20.

Board Policy Approve revisions to school board policy #123 – Programs: Interscholastic Athletics, as presented
 1st Reading after 1st reading.
 Policy #123

POLICY

(Con't.)

NL Athletic
Fund Financial
Report

Approve the Northern Lehigh Athletic Fund financial report for November 2002.

NL Sports
Account
Financial
Report

Approve the Northern Lehigh Sports Account financial report for November 2002.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

A motion was made by Mrs. Ganser, with a second made by Mrs. Geronikos, that the Board of Education approve to accept new senior high school course proposals for the 2003-2004 school year, as presented.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

Mrs. Fedorcha announced that the 2002 PSSA Improvement Award has been given to the middle school in the amount of \$9856.00.

**OLD
BUSINESS**

A motion was made by Mr. Dorshimer, with a second made by Mrs. Ganser, that the Board of Education approve the school board committee meeting calendar for 2003 and the school board committee member assignments for 2003 as presented.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

Amend
Educational
Support Staff
Agreement

A motion was made by Mr. Dorshimer, with a second made by Mr. Newhard, that the Board of Education amend the last two sentences under the Hourly Rates portion of the Educational Support Staff (Aides) Agreement to read as follows:

The years of service increases shall be based on the employee completing 51% of their required school year and will then move to the next salary step as of July 1 of the next school year.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

**NEW
BUSINESS**

A motion was made by Mrs. Geronikos, with a second made by Mrs. Escott, that the Board of Education approve to authorize proper officials to enter into an agreement and transition with the Carbon Lehigh Intermediate Unit to CPETracker, a web site developed by Colonial Intermediate Unit 20, that provides access to a professional development registration and tracking system (Act 48) for School Employees.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

FINANCIAL

A motion was made by Mr. Cox, with a second made by Mrs. Geronikos, that the Board of Education approve the following financial items:

- Treasurer's Report Approve the report of the Treasurer, Mr. Cox, for the months of July, August, and September 2002.
- General Fund Bills Approve payment of General Fund bills for the month of November 2002.
- Close Technology Fund #40 Authorize the business office to close the "Technology Fund #40" and bank account that was originally established with leftover monies from the 1995 Peters Elementary construction account. The balance in the account as of October 31, 2002 was \$3.28. The proceeds will revert back to the general fund per our auditor's instructions.
- Renew Contract With Portnoff Law Assoc. Renew the contract for a two-year period with Portnoff Law Associates to collect delinquent real estate taxes for the Northern Lehigh School District.
- Rescind Motion For Sponsorship To Attend Another Community College Rescind the motion of sponsorship to attend another Pennsylvania Community College for Kate Walden, who was previously approved at the November 11, 2002 meeting in accordance with the guidelines established under Policy #912. Kate Walden has decided not to continue her course of study at Northampton County Community College.
- Yearly Compensation For Elected Slatington Real Estate Tax Collector Approve a yearly compensation of \$500 for an elected Slatington Real Estate Tax Collector. This motion mirrors a motion to be approved by Slatington Borough Council. Per solicitor's review, this motion is appropriate every 4-years, or when an elected office has been vacated.
- Chester County Districts' Joint Purchasing Board Authorize the Northern Lehigh School District to participate in the "Chester County School Districts' Joint Purchasing Board Apple Computer Hardware, Software, Supplies, and Miscellaneous Items Bid." This agreement, which is under the Intergovernmental Cooperation Act, Act 177 of 1996, permits local governments to purchase materials, supplies, and equipment from purchase bid contracts of other political subdivisions. Please note that there is no cost for the Northern Lehigh School District to participate in this statewide Apple Computer bid.
- Budgetary Transfers Approve budgetary transfers as presented.
- Middle School Furniture Approve the purchase of furniture from Roberts & Meck, Inc. under State Contract #7105-05 in the amount of \$5,552.10 and the installation at a cost of \$225.00. Funds for these purchases shall be paid for from the Furniture and Equipment Fund of the Middle School Construction Project.
- Cutter Autoscrubber For Middle School Approve the purchase of a Cutter Autoscrubber from Allen Maintenance Supply Co., Inc. under State Contract #7910-02 in the amount of \$6104.28. Funds for the purchase are to be paid for from the Furniture and Equipment fund of the Middle School Construction Project.
- Cutter Autoscrubber For High School Approve the purchase of a Cutter Autoscrubber and a set of poly brushes from Allen Maintenance Supply Co., Inc. under State Contract #7910-02 in the amount of \$6,171.62. Funds for the purchase are to come from the Furniture and Equipment Fund of the High School Construction Project.

FINANCIAL
(Con't.)

Amend Architectural Studio Agreement Of March 17, 1999 For SE Elevator

RESOLVED: That the Agreement between Northern Lehigh School District and The Architectural Studio, dated March 17, 1999, be amended to include:

The Architectural Studio shall provide architectural services in accordance with the terms and conditions of this Agreement for an elevator at the Slatington Elementary School, at a rate of ten percent (10%) of the construction cost of the work described herein.

Gym Wall Pads For Middle School

Approve the purchase of Gym Wall Pads for the Middle School from Roberts & Meck, Inc. in the amount of \$1,600.00. Funds for this purchase shall be paid for from the Furniture and Equipment Fund of the Middle School Construction Project.

Library Signs Middle Shop

Approve the purchase of Library Signs from the Pennsylvania State Correctional Institute Sign For Shop in the amount of \$246.50. Funds for this purchase shall be paid for from the Furniture and School Equipment Fund of the Middle School Construction Project.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

**ADJOURN-
MENT**

A motion was made Mrs.Geronikos, with a second made by Mrs. Ganser, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 8:20 p.m.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha